

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday October 11, 2016**

**I. Call to Order** President Gene Peters called the meeting to order at 11:08 a.m.

**II. Attendance / Establishment of Quorum**

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Barbara Hohlt, St. Clair County  
  
Michael Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
John Papa, Attorney

Absent were: Gregory Yank, St. Clair County  
Earl McDowell, St. Clair County

**III. Public Discussion and/or comment** none was heard.

**IV. Approval of Minutes**

**Director Byers made a motion, seconded by Director Kane to approve the minutes from the September 13, 2016 regular meeting as presented.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

**V. Consent Agenda**

**Director Byers made a motion, seconded by Director Hohlt to approve the consent agenda items a thru e as presented on pages 5-29.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

**VI. Finance**

**a) Director Kane made a motion, seconded by Director Hohlt to approve the payments and claims for September 2016 MEPRD as presented on pages 30-37.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

**b) Director Byers made a motion, seconded by Director Hohlt to approve the payments and claims for September 2016 MMMP as presented on pages 38-39.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

**VII. Executive Director’s Staff Report**

**Executive Director made his report and discussed the following subjects:**

The October sales tax check for FY16 was about \$1,500 over the previous year in the same month.

MEPRD has received the IPARKS insurance payment in the amount of \$18,620.45, and will await the balance after the back fencing is prepared. That is scheduled for the last week in October.

We have received all permits necessary to proceed with the bidding of the Scott/Troy Trail. It is currently out for bid and November 4 is the bid opening. Bids should be available at the next Board meeting.

The Front Street Project bid opening was Monday, October 10 at the St. Clair County Highway Department. The bids were as follows:

Kamulduski	\$13,259,132.90
Keller	\$ 8,893,087.34
Hanks	\$ 7,851,860.70
Baxmeyer	\$ 6,396,944.61

It was later determined that a calculation error was in the Kamulduski bid and their actual bid was \$6,629,566.45. The bids will now go to the county road committee, then to the County Board for approval at the October 24 meeting.

The ITEP funding for the East Riverfront Trail from the park to the McKinley Bridge is still in the review process. A draft contract with SCCTD was passed out for the Board’s review. A formal resolution will be on the agenda for the November Board meeting. There will be a full contract for the project with TWM as SCCTD’s engineering services, however, only the bridge design will be permitted at this time. Any other design must wait until the ITEP grant or a decision by the Board of Directors to proceed is given. The bridge design is necessary to secure approval from TRRA, and should save some time, as the ITEP grant, if awarded, will have a deadline for bid letting.

The audit has been moving forward and we are scheduled for a presentation in November or December. The workmen's compensation audit has been completed.

We have met with Ameren representatives and Hydrodramatics to discuss alternative methods for energy at the geyser, instead of the diesel generators. In addition, we are working with East West Gateway to find grants that are related to diesel repairs and replacement. We have another meeting with them next week.

The City of Fairview Heights has asked that we pull their request from the agenda today. The City has some additional options they would like to check out before a submittal.

There were several visitors to the two complexes in the last several weeks: The Champaign/Urbana Park District was at the offices on a tour with MCT to see the trailhead and discuss ridership issues and our sales tax.

The engineers held a transportation seminar to discuss roads, bridges, trails and future funding and enhancements for the region.

The Vietnam Veterans 128th Division of Seabees visited Malcolm Martin Park on their national bus tour. They were very complimentary to the park, grounds and geyser, most being engineers.

Staff attended the dedication of the Wood River/Belk Park bridge extension on the walking trail partially funded by MEPRD.

Bryan Werner then presented the New Business items for consideration.

**VIII. Old Business**            No old business to discuss

**IX. New Business**

**Director Kane made a motion, seconded by Director Byers to approve by omnibus vote Section IX, Items A-C.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes   No Nays   2 Absent   None Abstain   Motion Carried

- a) **Reimbursement request from the Village of Millstadt for \$12,121.25 for their completed project titled: "Asphalt Walking/Running Trail".**
- b) **Reimbursement request from the Village of Fairmont City for \$83,163.68 for their completed project titled: "Grandby Park Improvements".**
- c) **Sponsorship request from the City of Belleville Parks Dept. for \$2,500.00 for their Saturday December 3, 2016 event titled "2016 Gingerbread 5K Run/Walk".**

**Director Hohlt made a motion, seconded by Director Kane to remove agenda item IX D from the agenda as requested by the applicant.**

- d) **Resolution 16-23: Re: Grant request from the City of Fairview Heights for \$162,500.00 for project titled, "Recreation Center Land Acquisition".**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

e) **Report of Engineers/Attorney** Nothing was discussed.

**X. Adjournment**

**At 12:15 p.m. President Peters asked to adjourn the meeting. A motion was made by Director Byers seconded by Director Hohlt to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on November 8, 2016 at 11:00 a.m.**