

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, February 13, 2018

I. Call to Order President Greg Yank called the meeting to order at 11:00 a.m.

II. Attendance / Establishment of Quorum

Present were: Jerry Kane, Madison County
 Gary Niebur, Madison County
 Frank Bergman, St. Clair County
 Barbara Hohlt, St. Clair County
 Gregory Yank, St. Clair County

 Bryan Werner, Executive Director
 Jen Cochran, Grant Coordinator
 Rene' St. Peters, Administrative Assistant
 John Papa, Attorney

III. Public Discussion and/or Comment

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Hohlt to approve the minutes from the January 9, 2018 regular meeting as presented.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Aye		

5 Ayes 0 Nays None Absent 0 Abstain Motion Carried

V. Consent Agenda

Director Hohlt made a motion, seconded by Director Niebur to approve the consent agenda items A - E as presented on pages 4-25.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
Gary Niebur	Aye	Frank Bergman	Aye		

5 Ayes 0 Nays None Absent 0 Abstain Motion Carried

VI. Finance

a) Director Bergman made a motion, seconded by Director Hohlt to approve the payments and claims for January 2018 MEPRD as presented on pages 26-32 and payments and claims for January 2018 MMMP as presented on pages 33-34.

Roll Call Vote

Jerry Kane	Aye	Barbara Hohlt	Aye	Gregory Yank	Aye
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Gary Niebur Aye Frank Bergman Aye

5 Ayes 0 Nays None Absent 0 Abstain Motion Carried

VII. Executive Director's Staff Report

Executive Director Bryan Werner presented the following:

- Board Member Vacancy
 - Madison County has not yet appointed a new MEPRD board member. Executive Director Werner will continue communicating with Chairman Prenzler's office about the vacancy.
- MMMP Developments
 - Executive Director Werner reminded the board about the Gateway Center's request that MEPRD draft the proposed amendment to the donation agreement. Counsel John Papa drafted the amendment, after which Executive Director Werner forwarded it to the Gateway Center. The amendment includes language for the \$1.8M over four years (\$450K for 4 years) and the revised geysers schedule.
 - Illinois American Water determined that the freezing water line at the park office might have been caused by insufficient depth of the new water meter and line. They believe they remedied the problem by lowering the water meter and supply line at no cost to MEPRD.
- FY19 Preparations
 - Staff began drafting FY19 documents, to include the budgets and grant programs.
- Grant Administration
 - Staff are currently administering 36 ongoing projects, valued at a little over \$40M. MEPRD's current commitment towards those projects is approximately \$4.8M.
- Meetings and Facility Use
 - Staff met with representatives from the City of Collinsville and Willoughby Farms. The Illinois Park and Recreation Association will be utilizing MEPRD's facility for monthly webinars for the entire year. Also, SIPRA continues to host programming committee meetings at MEPRD's facility and has another conference scheduled for late March. Finally, Heartlands Conservancy will be utilizing the facility for two meetings this month. Topics include an Urban Forestry Grant and the Emerald Ash Borer.

VIII. Old Business

- a) Closure and consolidation of low-interest accounts.

Director Hohlt made a motion, seconded by Director Niebur, requesting a revised signatory resolution for approval at the March board meeting and authorizing the closure of the following accounts: National Bank, Tempo Bank, Citizens Community Bank, and CNB Bank and Trust.

Roll Call Vote

Jerry Kane Aye Barbara Hohlt Aye Gregory Yank Aye
Gary Niebur Aye Frank Bergman Aye

5 Ayes 0 Nays None Absent 0 Abstain Motion Carried

IX. New Business

- a) **Event Sponsorship Request: \$1,000.00 request by Ainad Shriners for their event titled: Shriner's Circus Parade Annual 5k Run/Walk to be held 6/1/18.**
- b) **Grant Reimbursement Request: \$51,305.87 to Roxana Community Park District for their project titled: Path and Parking Improvements.**

Director Hohlt made a motion, seconded by Director Bergman to approve by omnibus vote section IX items A - B as presented.

Roll Call Vote

Jerry Kane Aye Barbara Hohlt Aye Gregory Yank Aye
Gary Niebur Aye Frank Bergman Aye

5 Ayes 0 Nays None Absent 0 Abstain Motion Carried

- c) **Resolution 18-04: Request from St. Clair County to rescind a grant for their project titled: Fallings Springs Park Phase I in the amount of \$160,000.00.**

Director Niebur made a motion, seconded by Director Bergman to approve Resolution 18-04 as presented.

Roll Call Vote

Jerry Kane Aye Barbara Hohlt Aye Gregory Yank Aye
Gary Niebur Aye Frank Bergman Aye

5 Ayes 0 Nays None Absent 0 Abstain Motion Carried

- d) **Report from District Attorney. No report.**

X. Adjournment

At 12:12 p.m. President Yank asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

The next MEPRD board meeting will be held on March 13, 2018 at 11:00 a.m.