

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, March 9, 2021**

**I. Call to Order** President Kane called the meeting to order at 11:00 a.m.

**II. Roll Call and Establishment of a Meeting Quorum**

Present were:                   Mark Achenbach, Madison County  
                                      Jerry Kane, Madison County  
                                      Paul Evans, St. Clair County  
                                      Barbara Hohlt, St. Clair County via telephonic means

                                      Bryan Werner, Executive Director  
                                      Cole Preston, Grant Coordinator  
                                      Rene' St. Peters, Administrative Assistant

Absent were:                   Frank Bergman, St. Clair County  
                                      John Papa, Attorney

**III. Public Discussion and/or Comment** No public discussion or comments.

**IV. Approval of Minutes**

**Director Evans made a motion, seconded by Director Achenbach to approve the minutes from the February 9, 2021 regular meeting as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Absent	Paul Evans	Aye	Barbara Hohlt	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Achenbach made a motion, seconded by Director Evans to approve the consent agenda items A-E as presented on pages 3-26.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Absent	Paul Evans	Aye	Barbara Hohlt	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Evans made a motion, seconded by Director Achenbach to approve the MEPRD payments and claims for February 2021 as presented on pages 27-31.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane                      Aye  
Frank Bergman Absent                      Paul Evans                      Aye                      Barbara Hohlt Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**b) Director Achenbach made a motion, seconded by Director Evans to approve the MMMP payments and claims for February 2021 as presented on page 32.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane                      Aye  
Frank Bergman Absent                      Paul Evans                      Aye                      Barbara Hohlt Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. New Business**

a) Resolution 21-03: Village of Shiloh request to rescind a grant for a project titled: Richland Creek Corridor Trail (Phase I).

Executive Director Werner provided an overview of the Village of Shiloh's request to rescind their FY21 contingent grant titled Richland Creek Corridor Trail (Phase 1).

**Director Evans made a motion, seconded by Director Achenbach to approve Resolution 21-03 as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane                      Aye  
Frank Bergman Absent                      Paul Evans                      Aye                      Barbara Hohlt Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

b) Malcolm Martin Memorial Park Funding Request

Executive Director Werner provided an overview of the Malcolm Martin Memorial Park Funding Request.

- c) FY22 Park and Trail Grant Program
- d) FY22 Community Planning Grant Program
- e) FY22 Event Sponsorship Program

Executive Director Werner provided an overview of all three grant programs. Director Werner agreed to present a revised Park and Trail Grant Program application at the April meeting based on Board recommendations.

f) MEPRD RFP for Professional Audit Services

Executive Director Werner provided an overview of the MEPRD RFP for Professional Audit Services. Director Werner said a list of qualified firms would be created and shared during the April meeting.

g) Report from the District Attorney. No report was given.

**IX. Adjournment**

**At 12:45 p.m. President Kane asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**