

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
Tuesday, October 11, 2022

**I. Call to Order** President Achenbach called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present were                    Mark Achenbach, Madison County  
   Jerry Kane, Madison County  
   Linda Wheaton, Madison County  
   Frank Bergman, St. Clair County  
   Paul Evans, St. Clair County  
   Randy Randolph, St. Clair County via telephonic means

   Bryan Werner, Executive Director  
   Cole Preston, Grant Coordinator  
   Rene' St. Peters, Administrative Assistant  
   Edward J. Szewczyk, Attorney

**Director Kane made a motion, seconded by Director Bergman to allow Director Randolph to attend the meeting via telephonic means.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	-

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**III. Public Discussion and/or Comment** No public discussion or comments heard.

**IV. Approval of Minutes**

**Director Bergman made a motion, seconded by Director Wheaton to approve the minutes from the September 13, 2022, meeting as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Kane made a motion, seconded by Director Bergman to approve the consent agenda items A-E as presented on pages 4-29.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Kane made a motion, seconded by Director Evans to approve the MEPRD payments and claims for September 2022 as presented on pages 30-34.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**b) Director Bergman made a motion, seconded by Director Randolph to approve the MMMP payments and claims for September 2022 as presented on page 35-36.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. Old Business** No old business was discussed.

**IX. New Business**

Grant Coordinator Cole Preston provided an overview of new business items A, C, D, and E.

- a) FY23 Event Sponsorship Request from the City of Belleville in the amount of \$2,500.00 for their upcoming event titled Gingerbread 5K Run/Walk (2022), to be held on December 3, 2022.
- b) Resolution 22-39: Modification of the FY23 Community Planning Grant.

Executive Director Werner provided an overview of the recommended modification of the FY23 Community Planning Grant program where existing professional services agreements satisfying the Illinois Local Government Professional Services Selection Act would satisfy MEPRD's selection/proposal criteria specified within the FY23 program.

**Director Bergman made a motion, seconded by Director Evans to approve Resolution 22-39 as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

- c) Resolution 22-40: FY23 Community Planning Grant Request from the Village of Hamel in the amount of \$10,000.00 for their proposed project titled: “Village of Hamel Bicycle/Pedestrian Master Plan.”

**Director Kane made a motion, seconded by Director Evans to approve FY23 event sponsorship request from the City of Belleville as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye  
Frank Bergman Aye                      Paul Evans Aye                      Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

- d) FY21 Park and Trail Grant Reimbursement Request from the City of Alton in the amount of \$300,000.00 for their completed project titled: “Artificial Turf at Hopkins Field.”
- e) CP21 Community Planning Grant Reimbursement Request from the Village of Smithton in the amount of \$6,770.00 for their completed project titled: “Smithton Shared-Use Path Master Plan.”

**Director Kane made a motion, seconded by Director Bergman to approve New Business items A, D and E as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye  
Frank Bergman Aye                      Paul Evans Aye                      Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

- f) MEPRD Conditional Closeout Procedure.

Executive Director Werner provided an overview of the proposed conditional closeout procedure where project sponsors could apply for reimbursement from MEPRD if the project was funded by an IDOT grant, the project was finished and open, and the latest IDOT pay estimate showed at least 95% completion. All were in support of such a procedure. Werner said it would be presented for approval at the December meeting.

- g) Malcolm W. Martin Memorial Park nonprofit.

Executive Director Werner asked if everyone was supportive of staff gathering more information pertaining to the creation of a nonprofit for Malcolm W. Martin Memorial Park. All were in support of staff gathering more information regarding the subject and presenting it at the December meeting.

- h) Release of executive session minutes pursuant to 5ILCS120/2(c)(21).

**Director Bergman made a motion, seconded by Director Evans to approve release of the executive minutes as recommended, i.e. a section pertaining to the review and release of closed session minutes from the April 12, 2022, closed session meeting.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye  
Frank Bergman Aye                      Paul Evans Aye                      Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

- i) Report from Edward J. Szewczyk, MEPRD Attorney, it was discussed that the lawsuit is still pending and nothing new to update.

**X. Executive Session**

Executive Session to review executive session minutes pursuant to 5ILCS120/2(c)(21).

No executive session was held.

**XI. Adjournment**

**At 11:58 a.m. President Achenbach asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters, Administrative Assistant**