

**METRO EAST PARK AND RECREATION DISTRICT**

104 United Drive, Collinsville, Illinois

**Tuesday, March 14, 2023**

**I. Call to Order** President Achenbach called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present                      Mark Achenbach, Madison County  
                                      Jerry Kane, Madison County  
                                      Linda Wheaton, Madison County  
                                      Paul Evans, St. Clair County  
                                      Randy Randolph, St. Clair County

                                      Bryan Werner, Executive Director  
                                      Cole Preston, Grant Coordinator  
                                      Rene' St. Peters, Administrative Assistant

Absent                         Frank Bergman, St. Clair County  
                                      Edward J. Szewczyk, Attorney

**III. Public Discussion and/or Comment** No public discussion or comments heard.

**IV. Approval of Minutes**

**Director Kane made a motion, seconded by Director Evans to approve the minutes from the February 14, 2023, meeting as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Randolph made a motion, seconded by Director Wheaton to approve the consent agenda items A-E as presented on pages 3-25.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Evans made an omnibus motion, seconded by Director Randolph, to approve by MEPRD's February 2023 payments and claims as presented on pages 26-29 and MMMP's February 2023 payments and claims as presented on page 30.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye

Frank Bergman Absent

Paul Evans Aye

Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

## VII. Executive Director's Report

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

## VIII. Old Business

### a) **Continued discussion of fundraising efforts at MMMP.**

Executive Director Werner said he met with representatives from the Gateway Center of Metropolitan St. Louis to forward MEPRD's desire to work with the Gateway Center on fundraising efforts as discussed at MEPRD's February board meeting. Director Werner said he expected to hear back from the Gateway Center in the near future and would provide an update at the April meeting.

## IX. New Business

Grant Coordinator Cole Preston provided an overview of new business items A through E.

- a) FY15 Park & Trail Grant Conditional Closeout and Reimbursement Request from the City of Alton in the amount of \$250,000.00 for their completed project titled: "Improvements at Gordon Moore Park."
- b) FY18 Park & Trail Grant Conditional Closeout and Reimbursement Request from the Village of Swansea in the amount of \$300,000.00 for their completed project titled: "Boul Avenue Trail and Trailhead Park."
- c) FY15 Park & Trail Grant Reimbursement Request from the Village of Shiloh in the amount of \$23,471.23 for their completed project titled: "SAFB Bicycle Commuter Enhancement, Phase 1."
- d) CP22 Community Planning Grant Reimbursement from the City of Wood River in the amount of \$23,086.72 for their completed project titled: "Wood River Pedestrian & Bicycle Master Plan."
- e) Resolution 23-05: CP23 Community Planning Grant Request from St. Jacob Township in the amount of \$32,000.00 for their project titled: "St. Jacob Township Bicycle Master Plan."

**Director Kane made an omnibus motion, seconded by Director Evans, to approve new business items A through E as presented.**

Roll Call Vote

Mark Achenbach Aye  
Frank Bergman Absent

Jerry Kane Aye  
Paul Evans Aye

Linda Wheaton Aye  
Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- f) Resolution 23-06: Extension of the contract with Professional Security and Guard

Executive Director Werner provided an overview of Resolution 23-06, that being a two-month extension of the contract with Professional Security and Guard cover April 1, 2023 through May 31, 2023.

**Director Evans made a motion, seconded by Director Randolph, to approve Resolution 23-06 as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Absent	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

g) Resolution 23-07: 2023 lawn and grounds contract for MEPRD and MMMP

Executive Director Werner provided an overview of Resolution 23-07, that being a lawn service contract for the 2023 season for the MEPRD and MMMP locations with Focal Pointe Outdoor Solutions.

**Director Evans made a motion, seconded by Director Kane to approve Resolution 23-07 as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Absent	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

h) Report from Edward J. Szewczyk, MEPRD Attorney. No report.

**X. Adjournment**

**At 11:46 a.m. President Achenbach asked to adjourn the meeting. All voted aye on a voice vote and the meeting adjourned.**

**Respectfully Submitted,  
Rene' St. Peters, Administrative Assistant**