

**METRO EAST PARK AND RECREATION DISTRICT**

104 United Drive, Collinsville, Illinois

**Tuesday, April 11, 2023**

**I. Call to Order** President Achenbach called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present                      Mark Achenbach, Madison County  
                                       Jerry Kane, Madison County  
                                       Linda Wheaton, Madison County  
                                       Paul Evans, St. Clair County  
                                       Randy Randolph, St. Clair County  
  
                                       Bryan Werner, Executive Director  
                                       Cole Preston, Grant Coordinator  
                                       Rene’ St. Peters, Administrative Assistant  
                                       Edward J. Szewczyk, Attorney  
  
Absent                         Frank Bergman, St. Clair County

**III. Public Discussion and/or Comment** No public discussion or comments heard.

**IV. Approval of Minutes**

**Director Evans made a motion, seconded by Director Kane to approve the minutes from the March 14, 2023, meeting as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Kane made a motion, seconded by Director Wheaton, to approve the consent agenda items A-E as presented on pages 4-26.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Randolph made an omnibus motion, seconded by Director Evans, to approve the MEPRD payments and claims for March 2023 as presented on pages 27-31 and the MMMP payments and claims for March 2023 as presented on page 32.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye

Frank Bergman Absent                      Paul Evans Aye                                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VII. Executive Director’s Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. Old Business**

No old business was discussed.

**IX. New Business**

Grant Coordinator Cole Preston provided an overview of new business items A through D and Executive Director Bryan Werner provided an overview of new business items E-I.

- a) FY20 Park & Trail Grant Reimbursement Request from the Village of Shiloh in the amount of \$300,000.00 for their completed project titled: “Air Mobility Drive Trail.”
- b) FY20 Park & Trail Grant Reimbursement Request from the Madison County Transit District in the amount of \$300,000.00 for their completed project titled: “MCT Nickel Plate Trail-Marine Road to Blackburn Road.”
- c) FY23 Park & Trail Grant Reimbursement from Horner Park District in the amount of \$24,599.00 for their completed project titled: “Horner Park Tennis Court Refab & Reconfigure Project 2022-2023”.

**Director Kane made a motion, seconded by Director Wheaton, to approve new business items A through C as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- d) Resolution 23-08: CP23 Community Planning Grant Request from the City of O’Fallon in the amount of \$23,000.00 for their project titled: “O’Fallon Bike Trail Master Plan.”

**Director Randolph made a motion, seconded by Director Kane, to approve Resolution 23-08 as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

- e) Resolution 23-09: Resolution to sell items no longer useful or in the best interest of MEPRD.

**Director Evans made a motion, seconded by Director Kane, to approve Resolution 23-09 as presented.**

Roll Call Vote

Mark Achenbach Aye  
Frank Bergman Absent

Jerry Kane Aye  
Paul Evans Aye

Linda Wheaton Aye  
Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

f) First review of tentative FY24 budgets per 50 ILCS 330 discussion item.

Executive Director Werner provided an overview of the tentative FY24 budgets for Metro East Park and Recreation District and Malcolm W. Martin Memorial Park.

g) Local Government Efficiency Act (50 ILCS 70) discussion item.

Executive Director Werner provided an overview of the legislation and the corresponding committee that is required to be formed no later than June 10, 2023. Director Werner said the committee will be formed during the May 9<sup>th</sup> board meeting.

h) Review and release of executive session minutes pursuant to 5ILCS120/2(c)(21).

No minutes were recommended for release per this review.

**Director Randolph made a motion, seconded by Director Wheaton, to not release any closed session minutes per this review.**

Roll Call Vote

Mark Achenbach Aye  
Frank Bergman Absent

Jerry Kane Aye  
Paul Evans Aye

Linda Wheaton Aye  
Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

i) MEPRD Employee Compensation for FY24 (item was motioned upon after executive session)

**Director Evans made a motion, seconded by Director Kane to set Rene' St. Peters, MEPRD Administrative Assistant's FY24 compensation to \$23.93/hr., Cole Preston, MEPRD Grant Coordinator's FY24 salary to \$80,000.00, and Bryan Werner, MEPRD Executive Director's FY24 salary to \$115,560.00.**

Roll Call Vote

Mark Achenbach Nay  
Frank Bergman Absent

Jerry Kane Aye  
Paul Evans Aye

Linda Wheaton Aye  
Randy Randolph Aye

4 Ayes 1 Nay 1 Absent 0 Abstain Motion Carried

## **X. Executive Session**

Executive Session to discuss personnel matters pursuant to 5 ILCS 20/2(c)(1), property matters pursuant to 5 ILCS120/2(c)(5), and to review executive session minutes pursuant to 5 ILCS 120/2(c)(21).

**At 12:13 p.m. Director Evans made a motion, seconded by Director Kane to enter into Executive Session to discuss personnel matters pursuant to 5ILCS 20/2(c)(1) and property matters pursuant to 5 ILCS120/2(c)(5).**

Roll Call Vote

Mark Achenbach Aye  
Frank Bergman Absent

Jerry Kane Aye  
Paul Evans Aye

Linda Wheaton Aye  
Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

Returned to regular session at 1:24 p.m.

- j) Report from Edward J. Szewczyk, MEPRD Attorney. Mr. Szewczyk provided a brief overview of the current legal matters pertaining to MEPRD.

## **XI. Adjournment**

**At 1:26 p.m. President Achenbach asked to adjourn the meeting. All voted aye on a voice vote and the meeting adjourned.**

**Respectfully Submitted,  
Rene' St. Peters, Administrative Assistant**