

**METRO EAST PARK AND RECREATION DISTRICT**

104 United Drive, Collinsville, Illinois

**Tuesday, November 10, 2020**

**I. Call to Order** President Kane called the meeting to order at 11:08 a.m.

**II. Roll Call / Establishment**

Present were: Jerry Kane, Madison County  
Frank Bergman, St. Clair County  
Paul Evans, St. Clair County  
Barbara Hohlt, St. Clair County  
  
Bryan Werner, Executive Director  
Cole Preston, Grant Coordinator  
Rene' St. Peters, Administrative Assistant  
John Papa, Attorney

Absent were: Mark Achenbach, Madison County

**Director Evans made a motion, seconded by Director Hohlt to allow Director Bergman to attend the meeting via telephonic means as allowed by MEPRD's Bylaws.**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Absent	Paul Evans	Aye	Barbara Hohlt	Aye

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

**III. Public Discussion and/or comment** No public discussion or comments.

**IV. Approval of Minutes**

**Director Hohlt made a motion, seconded by Director Evans to approve the minutes from the October 10, 2020 regular meeting as presented.**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Absent	Paul Evans	Aye	Barbara Hohlt	Aye

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Hohlt made a motion, seconded by Director Evans to approve the consent agenda, items A-E as presented on pages 3-25.**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Absent	Paul Evans	Aye	Barbara Hohlt	Aye

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

**VI. Finance**

- a) Director Evans made a motion, seconded by Director Hohlt to approve the MEPRD payments and claims for October 2020 as presented on pages 26-30.**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Absent	Paul Evans	Aye	Barbara Hohlt	Aye

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

- b) Director Evans made a motion, seconded by Director Hohlt to approve the MMMP payments and claims for October 2020 as presented on page 31.**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Absent	Paul Evans	Aye	Barbara Hohlt	Aye

3 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**Director Bergman entered the meeting via telephonic means at 11:27 a.m.**

**VIII. New Business**

Grant Coordinator Cole Preston provided an overview of new business items.

- a) Tiered Marketing & Outreach Strategies for MEPRD's Planning Grant Program**
- b) Resolution 20-25: FY21 Park and Trail Grant Request from the Tri-Township Park District totaling \$1,987.57 for their project titled: Baseball Backstop #4.**
- c) FY20 Grant Reimbursement from America's Central Port totaling \$85,400.00 for their completed project titled: America's Central Port Park.**

**Director Hohlt made a motion, seconded by Director Evans to approve by omnibus motion Section VIII items B and C as presented.**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**IX. Executive Session**

**Executive Session to discuss personnel matters pursuant to 5ILCS 120/2(c)(1) and to review executive session minutes pursuant to 5ILCS 120/2(c)(21).**

**At 11:45 a.m. Director Hohlt made a motion, seconded by Director Evans to enter into executive session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1) and to review executive session minutes pursuant to 5 ILCS 120/2(c)(21).**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**At 12:24 p.m. Director Hohlt made a motion seconded by Director Evans to return to open session.**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**d) Review and Release of Executive Session Minutes**

**Director Hohlt made a motion, seconded by Director Evans that no minutes are recommended for release per the current review.**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**e) Employee Compensation**

**Director Evans made a motion, seconded by Director Hohlt to increase Cole Preston's annual salary to \$60,000.00, increase Rene' St. Peters hourly rate to \$20.37, and increase Bryan Werner's annual salary to \$101,475.00; and the new rates shall be retroactive to July 1, 2020.**

Roll Call Vote

Mark Achenbach	Absent	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**f) Report of Engineers/Attorney** No report was given.

**X. Adjournment**

**At 12:30 p.m. President Kane asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**