

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, December 13, 2022

I. Call to Order President Achenbach called the meeting to order at 11:00 a.m.

II. Roll Call / Establishment of Quorum

Present were Mark Achenbach, Madison County
 Jerry Kane, Madison County
 Linda Wheaton, Madison County
 Frank Bergman, St. Clair County
 Paul Evans, St. Clair County via telephonic means
 Randy Randolph, St. Clair County

 Bryan Werner, Executive Director
 Cole Preston, Grant Coordinator
 Rene' St. Peters, Administrative Assistant
 Edward J. Szewczyk, Attorney

Guests were Gina Cochran, KEB

Director Kane made a motion, seconded by Director Randolph to allow Director Evans to attend the meeting via telephonic means.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	-	Randy Randolph	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

III. Public Discussion and/or Comment No public discussion or comments heard.

IV. Approval of Minutes

Director Randolph made a motion, seconded by Director Kane to approve the minutes from the October 11, 2022, meeting as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Aye	Paul Evans	Aye	Randy Randolph	Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

V. Consent Agenda

Director Kane made a motion, seconded by Director Bergman to approve the consent agenda items A-E as presented on pages 5-50.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
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Frank Bergman Aye Paul Evans Aye Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

VI. Finance

a) Director Bergman made a motion, seconded by Director Kane to approve the MEPRD payments and claims for October 2022 and November 2022 as presented on pages 51-61.

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye Linda Wheaton Aye
Frank Bergman Aye Paul Evans Aye Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

b) Director Bergman made a motion, seconded by Director Randolph to approve the MMMP payments and claims for October 2022 and November 2022 as presented on pages 62-65.

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye Linda Wheaton Aye
Frank Bergman Aye Paul Evans Aye Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

VII. Executive Director's Report

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

Attorney Ed Szewczyk entered the meeting at 11:22 a.m.

VIII. Old Business

a) Malcolm W. Martin Memorial Park nonprofit. Discussion item

Executive Director Werner asked the Board if they agreed that MEPRD should retain experienced legal counsel to assist with the creation of a nonprofit for Malcolm W. Martin Memorial Park. All agreed. Executive Director Werner said he would obtain no less than two RFQ's from local firms and present additional information during the January meeting.

IX. New Business

Gina Cochran, CPA with KEB presented the audited FY22 Financial Statements.

a) MEPRD FY22 Audit Presentation, Discussion, and Acceptance

Director Kane made a motion, seconded by Director Evans to accept the presentation of the audited financial statements as presented.

Roll Call Vote

Mark Achenbach Aye Jerry Kane Aye Linda Wheaton Aye
Frank Bergman Aye Paul Evans Aye Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

Grant Coordinator Cole Preston provided an overview of new business items B through F.

- b) CP22 Community Planning Grant Reimbursement Request from the City of Edwardsville in the amount of \$24,724.00 for their completed project titled: "Bicycle & Pedestrian Facilities Plan."
- c) CP22 Community Planning Grant Reimbursement Request from the City of Fairview Heights in the amount of \$30,000.00 for their completed project titled: "Fairview Heights Park & Recreation Master Plan."
- d) FY22 Park & Trail Grant Reimbursement Request from the City of Belleville in the amount of \$29,000.00 for their completed project titled: "East End Park Improvements."

Director Randolph made a motion, seconded by Director Bergman to approve new business items B through D as presented.

Roll Call Vote

Mark Achenbach Aye	Jerry Kane Aye	Linda Wheaton Aye
Frank Bergman Aye	Paul Evans Aye	Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

- e) Resolution 22-41: CP23 Community Planning Grant Request from the City of Madison in the amount of \$29,400.00 for their project titled: "Bicycle / Pedestrian Master Plan."
- f) Resolution 22-42: CP23 Community Planning Grant Request from the Village of Glen Carbon in the amount of \$35,929.00 for their project titled: "2023 Glen Carbon Parks and Trails Master Plan."

Director Kane made a motion, seconded by Director Evans to approve new business items E and F as presented.

Roll Call Vote

Mark Achenbach Aye	Jerry Kane Aye	Linda Wheaton Aye
Frank Bergman Aye	Paul Evans Aye	Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

Executive Director Bryan Werner provided an overview of new business items G and H.

- g) Resolution 22-43: Conditional closeout of qualifying MEPRD Park & Tail Grant Awards.

Director Randolph made a motion, seconded by Director Wheaton to approve Resolution 22-43 as presented.

Roll Call Vote

Mark Achenbach Aye	Jerry Kane Aye	Linda Wheaton Aye
Frank Bergman Aye	Paul Evans Aye	Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

h) Resolution 22-44: Extension to the contract with Professional Security and Guard.

Director Bergman made a motion, seconded by Director Evans to approve Resolution 22-44 as presented.

Roll Call Vote

Mark Achenbach Aye

Jerry Kane Aye

Linda Wheaton Aye

Frank Bergman Aye

Paul Evans Aye

Randy Randolph Aye

6 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

i) Report from Edward J. Szewczyk, MEPRD Attorney. Mr. Szewczyk provided a brief overview of current legal matters pertaining to MEPRD.

X. Adjournment

At 12:11 p.m. President Achenbach asked to adjourn the meeting. All voted aye on a voice vote and the meeting adjourned.

**Respectfully Submitted,
Rene' St. Peters, Administrative Assistant**