

**METRO EAST PARK AND RECREATION DISTRICT**

104 United Drive, Collinsville, Illinois

**Tuesday, May 9, 2023**

**I. Call to Order** President Achenbach called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present                      Mark Achenbach, Madison County  
                                      Jerry Kane, Madison County  
                                      Linda Wheaton, Madison County  
                                      Paul Evans, St. Clair County  
                                      Randy Randolph, St. Clair County

                                      Bryan Werner, Executive Director  
                                      Cole Preston, Grant Coordinator  
                                      Rene' St. Peters, Administrative Assistant  
                                      Edward J. Szewczyk, Attorney

Absent                         Frank Bergman, St. Clair County

**III. Public Discussion and/or Comment** No public discussion or comments heard.

**IV. Approval of Minutes**

**Director Kane made a motion, seconded by Director Randolph, to approve the minutes from the April 11, 2023, meeting as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Kane made a motion, seconded by Director Evans, to approve the consent agenda items A-E as presented on pages 5-26.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Wheaton made an omnibus motion, seconded by Director Evans, to approve MEPRD's April 2023 payments and claims as presented on pages 27-31 and MMMP's April 2023 payments and claims as presented on page 32.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                      Linda Wheaton Aye

Frank Bergman Absent                      Paul Evans Aye                                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VII. Executive Director’s Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. Old Business**

a) Resolution 23-10: Establishment of Local Government Efficiency Committee per 50 ILCS 70.

Executive Director Werner provided an overview of the required Local Government Efficiency Committee per 50 ILCS 70.

**Director Randolph made a motion, seconded by Director Kane, to approve Resolution 23-10 as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

b) Second review of tentative FY24 Budgets per 50 ILCS 330.

Executive Director Werner provided another overview of the FY24 budgets, thereby complying with 50 ILCS 330 requirements. Werner mentioned that no changes had been made since the first review during the April 2023 meeting.

**IX. New Business**

a) First review of tentative FY24 Grant Programs.

Executive Director Werner provided an overview of the proposed FY24 grant programs. He reported that no significant changes were being proposed for this year’s programs.

b) Review and Approval of MEPRD’s FY24 Board Meeting Schedule and Decennial Committee Meeting on Local Government Efficiency Meeting Schedule

**Director Evans made a motion, seconded by Director Randolph, to approve the meeting schedules as presented.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane Aye                                      Linda Wheaton Aye  
Frank Bergman Absent                      Paul Evans Aye                                      Randy Randolph Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

c) FY22 Park & Trail Grant Reimbursement Request from Sugarloaf Township in the amount of \$25,845.16 for their completed project titled: “Sugarloaf Township Park North.”

Grant Coordinator Cole Preston provided a presentation on project titled: "Sugarloaf Township Park North."

**Director Evans made a motion, seconded by Director Kane, to approve the grant payout to the Sugarloaf Township in the amount of \$25,845.16.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Absent	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

d) Resolution 23-11: 2-month contract extension with Professional Security and Guard

Executive Director Werner provided an overview of the 2-month contract extension with Professional Security and Guard for Malcolm W. Martin Memorial Park. He said it was identical to recent extensions with the contractor and recommended the approval of the extension.

**Director Evans made a motion, seconded by Director Randolph, to approve Resolution 23-11 as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Absent	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

e) Resolution 23-12: Contract with EMS for Consulting Services

Executive Director Werner provided an overview of the 1-year contract with EMS Midwest for lobbying and consulting services. He said the contract reads identical to the current contract and the contact amount also remains unchanged.

**Director Kane made a motion, seconded by Director Evans, to approve Resolution 23-12 as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Frank Bergman	Absent	Paul Evans	Aye	Randy Randolph	Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

f) MEPRD Attorney Report. Edward J. Szewczyk reported that he had been working with Executive Director Bryan Werner on the letter of intent to donate the Malcolm W. Martin Memorial Park to the National Park Service for the Illinois Expansion of the Gateway Arch National Park. Mr. Szewczyk said he had also been working on the pending MEPRD lawsuit.

**X. Adjournment**

**At 11:40 a.m. President Achenbach asked to adjourn the meeting. All voted aye on a voice vote and the meeting adjourned.**

**Respectfully Submitted,  
Rene' St. Peters, Administrative Assistant**