

**METRO EAST PARK AND RECREATION DISTRICT**

320 Regency Centre, Collinsville, Illinois

**Minutes of August 14, 2006 Meeting 7:00 p.m.**

**I. Call to Order-** President Harold Byers called the meeting to order at 7:06 p.m.

**II Attendance -** Roll call was taken.

Present were: Harold Byers, Madison County  
Gene Peters, Madison County  
Paul Evans, St. Clair County  
Pam Hogan, St. Clair County  
Earl McDowell, St. Clair County  
  
Mike Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
Ed Szewczyk, Attorney  
Bill Baudendistel, Juneau Associates

Absent were: Jerry Kane, Madison County

Guests were: No guests

**III. Approval of Minutes**

**Director Peters made a motion, seconded by Director McDowell to approve the minutes from the July 10, 2006 regular meeting.**

Voice Vote All Ayes No Nays Motion Carried

**Director Peters made a motion, seconded by Director Evans to approve the minutes from the July 24, 2006 special meeting with the correction noted regarding the Executive Director's name.**

Voice Vote All Ayes No Nays Motion Carried

**IV. Consent Agenda**

**Director Peters made a motion, seconded by Director Evans to approve the consent agenda items A, B, C and D as presented.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

5 Ayes No Nays 1 Absent Motion Carried

V. **Finance**

a) **Director Evans made a motion, seconded by Director Peters to approve the payments and claims for July 2006 MEPRD as set forth in the agenda packets, with the additional checks 3052 – 3056.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

5 Ayes No Nays 1 Absent Motion Carried

b) **Director Hogan made a motion, seconded by Director Evans to approve the payments and claims for July 2006 MMMP with the additional checks 1216 and 1217.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

5 Ayes No Nays 1 Absent Motion Carried

c) **Director Evans made a motion seconded by Director Peters to approve the Executive Director’s recommendation to transfer \$350,000 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account for District business purposes.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

5 Ayes No Nays 1 Absent Motion Carried

**Director Evans made a motion, seconded by Director Peters to approve the Executive Director’s recommendation to transfer \$100,000 from the Illinois Fund Prime Investor Account to the Bank of Edwardsville money market checking account.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

5 Ayes No Nays 1 Absent Motion Carried

VI. **Executive Director’s Report**

Nothing new added

**VII. Old Business**

The Executive Director announced the groundbreaking of the overlook at the Malcolm Martin Memorial Park will be held on September 16, 2006 at either 10 a.m. or 11 a.m. We will be inviting congressional and state officials from Illinois and Missouri, as well as are Mayors, council members from East St. Louis, and other regional entities. Board member Paul Evans suggested we also invite the Whittaker Foundation, McKnight Foundation and Susan Saarinen.

**VIII. New Business**

**a) Resolution 06-08 Adopting Employee Handbook**

**Director McDowell made a motion, seconded by Director Peters to adopt Resolution 06-08.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

5 Ayes No Nays 1 Absent Motion Carried

**b) Request for internship/Fall Semester**

**Director Evans made a motion, seconded by Director McDowell that the Executive Director be authorized to hire interns for both the fall and spring semesters for a budget not to exceed \$1,500 per semester with terms and conditions of employment similar to the contract with prior intern D. Moore in the summer of 2006.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Abstain
Harold Byers	Nay	Paul Evans	Aye

3 Ayes 1 Nays 1 Abstain 1 Absent Motion Carried

**c) Eagle Days Participation Request**

**Director Peters made a motion, seconded by Director Hogan to approve the request for a \$5,000 donation for Eagle Days.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Abstain

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

**d) MCT License Agreement to Office Complex**

**Director Evans made a motion, seconded by Director Peters that the Executive Director be authorized to enter into a license agreement for a trail connection with the Madison County Transit District in correlation to the proposed documents submitted to the board, being an eight page license agreement with an attached drawing and legal description, whereby we can access the Schoolhouse Trail from the office complex.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Nay
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

4 Ayes 1 Nays 1 Absent Motion Carried

**e) Easement for Southwest Electric**

**Director Evans made a motion, seconded by Director Peters that the Executive Director be authorized to enter into an easement agreement with Southwest Electric for an access service connection to our new facility.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Nay
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

4 Ayes 1 Nays 1 Absent Motion Carried

**f) Final report by David Moore**

Planner Bryan Werner passed out hard copies of the final report to all the board members.

**g) Discuss OCP Insurance Requirements on Overlook Project**

Executive Director discussed the concerns regarding the insurance limits and therefore has required the contractor to get an umbrella policy to raise the limit to a \$5 million aggregate.

**h) Report of District Engineer**

Bill Baudenistal discussed the cost saving options that are being explored regarding the Overlook Platform. He also discussed the possibility of needing to raise the parking lot area of the new office building to accommodate Ameren's gas line requirements. In addition, the alignment of the Confluence Trail extension to the McKinley Bridge is still being determined.

**i) Resolution 06-09 Authorizing the Executive Director to sign an intergovernmental agreement with the IDOT to accept an Enhancement Grant for the Scott-Troy Trail Bikeway**

**Director Evans made a motion, seconded by Director Peters based upon the recommendation of the Parks and Trail Committee that met at 6 p.m. tonight, to**

**authorize the Executive Director to enter into an intergovernmental agreement with the Illinois Department of Transportation to accept an Enhancement Grant for the Scott-Troy Trail Bikeway as embodied by Resolution 06-09.**

Roll Call Vote

Jerry Kane	Absent	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

5 Ayes No Nays 1 Absent Motion Carried

**IX. Public Discussion and/or Comment**

No public discussion or comment

**X. Adjournment:**

**At 8:32 p.m. Director Peters made a motion, seconded by Director Hogan to adjourn the meeting. All voted and the meeting was adjourned.**

**Upcoming Meeting Dates:**

**Next MEPRD meeting will be held on Monday September 11, 2006 at 7:00 p.m., at the MEPRD district office 320 Regency Centre, Collinsville, Illinois.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**