

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive – Collinsville, Illinois 62234
Minutes from the July 9, 2007 meeting held at 7:00 p.m.

I. Call to Order- President Harold Byers called the meeting to order at 7:00 p.m.

II Attendance - Roll call was taken.

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County via telephone
Pam Hogan, St. Clair County
Earl McDowell, St. Clair County
Paul Evans, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
Ed Szewczyk, Attorney
Bill Baudendistel, Juneau Associates
Anna Heavner, Intern

III. Election of Officers

Director Byers asked for nominations for the office of President and Director Evans made a nomination of Director McDowell as President, this was seconded by Director Kane. Director Kane made a motion to close nominations for President, seconded by Director Evans. Nominations were closed.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes No Nays Motion Carried

Director McDowell asked for nominations for the office of Vice President and Director Hogan made a nomination of Director Kane as Vice President, and this was seconded by Director Evans. Director Peters made a motion to close nominations for Vice President, seconded by Director Byers. Nominations were closed.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Pass	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes 1 Pass No Nays Motion Carried

Director McDowell asked for nominations for the office of Secretary. Director Byers made a nomination of Director Evans for Secretary; this was seconded by Director Kane. Director Peters made a motion to close nominations for Secretary, seconded by Director Byers. Nominations were closed.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes No Nays Motion Carried

Director McDowell asked for nominations for the office of Treasurer. Director Kane made a nomination of Director Byers for Treasurer; this was seconded by Director Evans. Director Peters made a motion to close nominations for Secretary, seconded by Director Evans. Nominations were closed.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes No Nays Motion Carried

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Evans to approve the amended minutes from the June 12, 2007 regular meeting Executive Session section X to read as follows.” Director Evans made a motion, seconded by Director McDowell that Rene’ St. Peters be offered another year with a 3% cost of living increase and Planner Bryan Werner be offered another year with a 3% cost of living increase and Executive Director Mike Buehlhorn be retained for another year with a 3% cost of living increase and offered a contract for a two year time frame with benefits as the same as currently offered after being reviewed by Attorney and Board approval.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes No Nays Motion Carried

V. Consent Agenda

Director Kane made a motion, seconded by Director Evans to approve the consent agenda as presented.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes No Nays Motion Carried

VI. Finance

a) Director Byers made a motion, seconded by Director Kane to approve the payments and claims for June 2007 MEPRD on pages 31-41 of the board packet.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes No Nays Motion Carried

b) Director Hogan made a motion, seconded by Director Evans to approve the payments and claims for June 2007 MMMP on pages 42-47 of the board packet.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes No Nays Motion Carried

c) Director Kane made a motion seconded by Director Evans to approve the Executive Director's recommendation to transfer \$300,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account for District business purposes.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

All Ayes No Nays Motion Carried

Director Peters made a motion, seconded by Director Byers to approve the Executive Director's recommendation to transfer \$50,000.00 from the Illinois Fund account to the Malcolm Martin Memorial Bank of Edwardsville checking account for business purposes.

Roll Call Vote All Ayes No Nays Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

VII. Executive Director's Report

Nothing more added by the Executive Director other than what was reported in the agenda packet.

VIII. Old Business

No old business to discuss.

IX. New Business

a-b) Request for Qualifications: Resolution 07-11

Director Evans made a motion, seconded by Director Peters to approve Resolution 07-11. Director Kane made a motion seconded by Director Evans, to amend Resolution 07-11 under section 1 to read as follows "That the Metro East Park and Recreation District adopt the request for qualifications." And in section 2 to read as follows, "That the district advertise in a newspaper(s) of general circulation within the District's boundaries for qualified applicants."

Voice Vote All Ayes No Nays Motion Carried

c) Discussion on Long Range Plan

Planner Bryan Werner explained that the Long Range Plan is in need of being updated. He outlined several specific examples in a power point presentation. Planner Bryan Werner will continue reviewing the Long Range Plan and present more detailed suggestions at a later meeting.

d) Presentation of Projects

Intern Anna gave a presentation on our grant projects to date. She specifically illustrated our current grant financial commitments and total leveraged dollars for all projects.

e) Report of District Engineer on Projects

Bill Baudendistel noted that the concrete issue at the Park has set the project back. There have been lengthy meetings to correct the issues at no cost to MEPRD. Bill Baudendistel also explained that with regards to the progress on the McKinley Bridge, we are waiting on the alignment for the easement with Ameren. Vehicle traffic will be opened around October 2007 on the bridge and Great Rivers Greenway is finishing the path off of the tressel. On the Scott-Troy trail there have been no new developments. The agreement between MCT and MEPRD is final.

IX. Public Discussion and/or Comment

No public discussion or comment

XI. Adjournment:

At 8:54 p.m. Director Peters made a motion, seconded by Director Kane to adjourn the meeting. All voted and the meeting was adjourned.

Upcoming Meeting Dates: Next MEPRD meeting will be held on Monday August 13, 2007 at 7:00 p.m., at the MEPRD district office 104 United Drive, Collinsville, Illinois.

**Respectfully Submitted,
Rene' St. Peters, Administrative Assistant**