

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, August 11, 2009

I. Call to Order President Paul Evans called the meeting to order at 7:02 p.m.

II Attendance Roll call

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Paul Evans, St. Clair County
Pamela Hogan, St. Clair County
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant

Paul Homann, TWM, Inc.
John Papa, Attorney

Absent were: Bill Baudendistel, Juneau Associates

Guest were: Scott Lively, Ganim Meder
Merra Jane, Arcturis

III. Approval of Minutes

a) Director Peters made a motion, seconded by Director Hogan to approve the minutes from the July 13, 2009 regular meeting as presented.

Voice Vote All Ayes Motion Carried

IV. Consent Agenda

Director Peters made a motion, seconded by Director Kane to approve the consent agenda items a thru d as presented on pages 6-30.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays Motion Carried

V. Finance

a) Director Peters made a motion, seconded by Director Kane to approve the payments and claims for July 2009 MEPRD on pages 31-36.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays Motion Carried

b) Director Peters made a motion, seconded by Director Kane to approve the payments and claims for July 2009 MMMP as presented on pages 37-41.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays Motion Carried

c) Director Peters made a motion, seconded by Director Kane to approve the Executive Director's recommendation to transfer \$150,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account for District business purposes.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Abstain
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Abstain Motion Carried

Director Peters made a motion, seconded by Director Kane to approve the Executive Director's recommendation to place the CD's in the amounts of \$246,271.89 from National Bank and \$246,745.88 from Liberty Bank upon renewal dates of August 21, 2009 into the Bank of Edwardsville money market checking account for District operational purposes.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Abstain
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays 1 Abstain Motion Carried

VI. Executive Director's Staff Report

Report accepted as presented.

VII. Old Business

No old business to discuss

VIII. New Business

a) Resolution 09-13: Capital Plan

Director Kane made a motion, seconded by Director Peters to approve Resolution 09-13, the Capital Budget for MEPRD FY10.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent Motion Carried

b) Resolution 09-14: Lease with Levee District

Director Peters made a motion, seconded by Director Byers to approve Resolution 09-14 for a lease with the Southwestern Illinois Flood Prevention District Council.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays No Absent Motion Carried

c) Reimbursement Request – City of Madison

Director Kane made a motion, seconded by Director Peters to approve Planner Bryan Werner’s recommendation for payment to the City of Madison for their project titled: Chouteau Island Recreation Trail and Parking, part of the MEPRD Regional Project Grant Program in the amount of \$100,000.00.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays Motion Carried

d) Reimbursement Request – East St. Louis Park and Recreation District

Director Kane made a motion, seconded by Director McDowell to approve Planner Bryan Werner’s recommendation for payment to the East St. Louis Park and Recreation District for their project titled: Upgrade of Lincoln Park, part of the MEPRD Special Grant Cycle in the amount of \$100,000.00.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays Motion Carried

e) Resolution 09-15: Donation Agreement with Gateway Center of Metropolitan St. Louis

Director Kane made a motion, seconded by Director Peters to approve Resolution 09-15 for a donation agreement for the Malcolm W. Martin Memorial Park Multipurpose building.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Nay
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes 1 Nays Motion Carried

f) Intern Contract

Director Peters made a motion, seconded by Director Kane to approve the Executive Director's recommendation to enter into a one year contract with SIUE for an intern not to exceed \$10,352.00.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays Motion Carried

g) Facility Bids/MWMMP/ Discussion

Paul Homann discussed the bids and pointed out that upon verifying the lowest bidders information it was determined that they were considered "not responsive" to the bid contract. They did not meet the minority involvement clause in the bid proposal. It was determined after a small discussion that a special meeting should take place with the Board of Directors, Mike Buehlhorn, Bryan Werner, Paul Homan and Attorney John Papa to look over all the bids submitted. A special meeting was then scheduled for Tuesday, August 18, 2009 at 12:00 p.m.

h) Report of District Engineers No report was given by the district engineers

IX. Public Discussion and/or Comment No public discussion and/or comment

X. Executive Session

At 8:24 p.m. Director Kane made a motion, seconded by Director Byers to go into executive session to discuss personnel issues pursuant to 5 ILCS 120/2 (c)(1), and acquisition of property pursuant to 5 ILCS 120/2 (c) (5).

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays Motion Carried

At 8:54 p.m. the meeting returned to regular session.

Motion by Director Kane, seconded by Director Byers to issue the following pay increases: Bryan Werner, Planner 5%, Michael Buehlhorn, Executive Director 3% and Rene' St. Peters, Administrative Assistant 2%.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

6 Ayes No Nays Motion Carried

XII. Adjournment

At 8:57 p.m. President Evans asked to adjourn the meeting. A motion was made by Director Byers, seconded by Director McDowell to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on September 8, 2009 at 7:00 p.m.