

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday November 13, 2012

I. Call to Order President Gene Peters called the meeting to order at 11:00 a.m.

II Attendance Roll call

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
Jacob Volkmar, Grant Coordinator
John Papa, Attorney

Absent were: Gregory Yank, St. Clair County
Bill Baudendistel, Juneau Associates

III. Establishment of Quorum

IV. Public Discussion and/or Comment

V. Approval of Minutes

Director Kane made a motion, seconded by Director Byers to approve the minutes from the October 9, 2012 regular meeting as presented.

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 1 Absent No Abstain Motion Carried

VI. Consent Agenda

Director Kane made a motion, seconded by Director McDowell to approve the consent agenda items a thru d as presented on pages 4-32.

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 1 Absent No Abstain Motion Carried

VII. Finance

- a) **Director McDowell made a motion, seconded by Director Byers to approve the payments and claims for October 2012 for MEPRD as presented on pages 33-40.**

Director Byers made a motion seconded by Director McDowell to amend the motion by separating the two MCT Payments.

Director Byers made a motion seconded by Director McDowell to approve the motion as amended.

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 1 Absent No Abstain Motion Carried

Director Byers made a motion, seconded by Director McDowell to approve the payments to MCT check #5899 and # 5906 as presented.

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Abstain	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

3 Ayes No Nays 1 Absent 1 Abstain Motion Carried

b) Director Kane made a motion, seconded by Director Byers to approve the payments and claims for October 2012 MMMP as presented on pages 41-43.

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 1 Absent No Abstain Motion Carried

c) No transfer to be made.

VIII. Executive Director's Staff Report

Report accepted as presented.

IX. Old Business

No old business to discuss

X. New Business

a) **Resolution 12-18: Gateway Center Donation Agreement**

Director McDowell made a motion, seconded by Director Kane to approve the donation agreement with the Gateway Center as presented.

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 1 Absent No Abstain Motion Carried

Director Kane made a motion, seconded by Director McDowell to approve by ominous vote Section X Resolution 12-19 thru Resolution 12-26.

b) Resolution 12-19: Re: SCCTD Grant Request

Grant request to fund their project titled Metro Bike Link over 161 in the amount not to exceed \$100,000.

c) Resolution 12-20: Re: Collinsville Area Recreation District Grant Request

Grant request to fund their project titled Glidden Park Tennis Courts in the amount not to exceed \$68,750.

d) Resolution 12-21: Re: East St. Louis Park District Grant Request

Grant request to fund their project titled Jones Park Walking Trail Phase 1 in the amount not to exceed \$10,251.

e) Resolution 12-22: Re: City of Belleville Grant Request

Grant request to fund their project titled Hough Park in the amount not to exceed \$35,756.

f) Resolution 12-23: Re: City of Lebanon Grant Request

Grant request to fund their project titled College Road Bike and Pedestrian Trail in the amount not to exceed \$101,600.

g) Resolution 12-24: Re: Village of Godfrey Grant Request

Grant request to fund their project titled Glazebrook Park Shelter and Restrooms in the amount not to exceed \$105,000.

h) Resolution 12-25: Re: Village of Shiloh Grant Request

Grant request to fund their project titled Three Springs Lake Trail in the amount not to exceed \$83,338.75.

i) Resolution 12-26 Re: City of O'Fallon Grant Request

Grant request to fund their project titled Hesse Park Pickle Ball Courts in the amount not to exceed \$16,500.

Director Kane removed himself from the meeting at 11:43 a.m.

j) Resolution 12-27: Re: Madison County Transit District Grant Request

Director Byers made a motion, seconded by Director McDowell to approve the request from the Madison County Transit District for their grant request to fund the project titled MCT Heritage Trail in the amount not to exceed \$300, 000.

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Absent	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

3 Ayes No Nays 2 Absent No Abstain Motion Carried

Director Kane returned to the meeting at 11:46 a.m.

k) Sponsorship Request: Get Up and Go / Gingerbread 5K Run

Director Kane made a motion, seconded by Director McDowell to approve the request from Get Up and Go for their event titled Gingerbread 5K Run to be held on December 1, 2012, for sponsorship in the amount not to exceed \$2,500.00.

Roll Call Vote

Harold Byers	Abstain		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Absent

3 Ayes No Nays 1 Absent 1 Abstain Motion Carried

l) Report of Engineers No report was given from the district engineers.

XI. Adjournment

At 11:50 a.m. President Peters asked to adjourn the meeting. A motion was made by Director Kane seconded by Director McDowell to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on December 11, 2012 at 11:00 a.m.