

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday December 11, 2012**

**I. Call to Order** President Gene Peters called the meeting to order at 11:00 a.m.

**II Attendance** Roll call

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Earl McDowell, St. Clair County  
Gregory Yank, St. Clair County

Mike Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
Jacob Volkmar, Grant Coordinator  
John Papa, Attorney  
Bill Baudendistel, Juneau Associates

Guest were: Larry Rose, Allison Knapp & Siekmann. LTD.

**III. Establishment of Quorum**

**IV. Public Discussion and/or comment**

**V. Approval of Minutes**

**Director Byers made a motion, seconded by Director Kane to approve the minutes from the November 13, 2012 regular meeting as presented.**

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays None Absent No Abstain Motion Carried

**VI. Consent Agenda**

**Director McDowell made a motion, seconded by Director Yank to approve the consent agenda items a thru d as presented on pages 5-32.**

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays None Absent No Abstain Motion Carried

**VII. Finance**

**a) Director Yank made a motion, seconded by Director Byers to approve the payments and claims for November 2012 for MEPRD as presented on pages 33-40.**

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays None Absent No Abstain Motion Carried

**b) Director Byers made a motion, seconded by Director Kane to approve the payments and claims for November 2012 MMMP as presented on pages 41-43.**

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays None Absent No Abstain Motion Carried

**VIII. Executive Director's Staff Report**

Report accepted as given.

**IX. Old Business**

No old business to discuss

**X. New Business**

**a) Report of Auditor – Larry Rose of Allison, Knapp and Siekmann –FY 2012 Audit**

**Director Kane made a motion, seconded by Director Byers to accept the FY2012 Audit report as presented.**

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays None Absent No Abstain Motion Carried

**b) Report of District Engineers**

Engineer Bill Baudendistel explained the status of the Eagles Point Trail Project. He is waiting on Jan Nation from IDNR to come and inspect the trail after which Phase I will be complete

**Director Kane exited the meeting at 11:50 a.m.**

**c) Joint meeting of Madison County Grants Commission and St. Clair County Parks Grant Commission.**

Representatives of the MEPRD, Madison County Grants Commission, and St. Clair County Parks Grants Commission made brief presentations on the operations of each individual organization and how they relate to the dispersal of their portion of the sales tax. A short question and answer period followed. There was no action taken.

**XI. Adjournment**

**At 1:08 p.m. President Peters asked to adjourn the meeting. A motion was made by Director McDowell, seconded by Director Byers to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on January 8, 2013 at 11:00 a.m.**