

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, April 14, 2015

I. Call to Order President Byers called the meeting to order at 11:00 a.m.

II Roll Call / Establishment of Quorum

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Barbara Hohlt, St. Clair County entered the meeting at 11:07 a.m.
Earl McDowell, St. Clair County entered the meeting at 11:14 a.m.
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
John Papa, Attorney

Guest were: Frank Miles, Edwardsville Township Supervisor
Jeanne Wojcieszak, Edwardsville Township

III. Public Discussion and/or comment

Frank Miles, the Edwardsville Township supervisor and his administrator Jeanne explained that their project titled Junior Service Club Boundless Playground was awarded the 2014 Governor's Cup. They presented the Board with a plaque and the cup will be on display at the office for about a week. Each organization that helped contribute to the building and funding for the project will have the opportunity to display the Governor's Cup for a short period. The MEPRD Board of Directors thanked Mr. Miles for the presentation.

IV. Approval of Minutes

Director Peters made a motion, seconded by Director Hohlt to approve the minutes from March 10, 2015 as presented.

Voice Vote

All Ayes No Nays Motion Carried

V. Consent Agenda

Director Peters made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 5-30.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VI. Finance

a) Director Peters made a motion, seconded by Director Yank to approve the payments and claims for MEPRD for March 2015 as presented on pages 31-36.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

b) Director Kane made a motion, seconded by Director Yank to approve the payments and claims for March 2015 MMMP as presented on pages 37-39.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

VII. Executive Director's/Staff Report

Funding

The sales tax amount that was received on Friday is consistent with recent months, showing an increase of about \$20,000 over last year. The total amount to date is ahead approximately \$103,000 for the year.

Grants

The District has been approved for an IPARKS grant in the amount of \$500 for eye and hearing protection at the pump house as well as some additional safety vests and first aid kits. We are also applying and budgeting for a \$30,000 grant from St. Clair County for energy efficient lighting at MMMP.

MMMP

Staff is working with Keeley and Sons on replacing some concrete that has sunken in two key spots at the park, one in front of the Overlook and one under the pavilion. Both happened over the winter months and need to be repaired immediately. The cost is \$5,900 and the work will commence shortly in preparation for opening day.

New signs and a new camera on the overlook have been installed. Traffic has increased substantially over the last few weeks and the visitors seem to really appreciate the ability to view themselves on the camera.

Two companies have already applied for filming permits under the new rules and the checks are in hand.

City of Madison

The City of Madison has donated four police bicycles and carriers to MEPRD. Staff is making some minor repairs and adjustments, such as removing “Police” from the bikes. Two will be kept here and two at the park.

Meetings

The Executive Director has met in Springfield with various groups and IDNR regarding the potential elimination of OSLAD and PARC grants. While the issue was thought to be resolved for FY 15, there is still a battle to retain those funds in the FY 16 budget. We were scheduled to have the IDNR Director at our offices last Thursday, April 9, but the event was canceled. Legislators are back on the 14th, and the FY16 budget process will begin.

FY16 Budget Draft

Executive Director Buehlhorn gave an overview of the FY16 draft budgets for MEPRD and MMMP. The capital budget will be presented at a later time.

Planner Bryan Werner outlined the suggested changes to the Sponsorship and Matching Park and Trail Grant Programs. Some suggestions were offered and will be presented at the next meeting.

VIII. Old Business

No old business to discuss

Director Earl McDowell entered the meeting at 11:14 a.m.

IX. New Business

Director Hohlt made a motion, seconded by Director Kane to approve by omnibus vote Section IX, Items A & B.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 ayes No nays None absent None abstain Motion Carried

- a) **Event Sponsorship Request – Metro East Cycling Club for \$2,500.00 for their event titled “O’Fallon Grand Prix” to be held on June 19-20, 2015.**
- b) **Grant Reimbursement Request –City of Lebanon for \$323.00 for the FY14 Bike Fix Station Grant Round – Installation of a Bicycle Fix Station.**

X. Executive Session

Executive Session to discuss the leasing of property under 5 ILCS 120/2(c)(6).

At 11:48 a.m. Director Kane made a motion, seconded by Director Peters to leave open session and enter into Executive Session to discuss the leasing of property under 5 ILCS 120/2(c)(6).

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 ayes No nays None absent None abstain Motion Carried

Back into open session at 11:57 a.m.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Aye
Gene Peters	Aye	Gregory Yank	Aye

6 ayes No nays None absent None abstain Motion Carried

XI. Adjournment

At 12:12 p.m. President Byers asked to adjourn the meeting. A motion was made by Director Peters, seconded by Director Hohlt to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on May 12, 2015 at 11:00 a.m.