

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday July 12, 2016

I. Call to Order President Barbara Hohlt called the meeting to order at 11:00 a.m.

II Attendance Roll call

III. Establishment of Quorum

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Barbara Hohlt, St. Clair County
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
John Papa, Attorney

Guests were: Bill Baudendistel, Juneau Associates

Absent were: Earl McDowell, St. Clair County

IV. Public Discussion and/or comment none was heard.

V. Election of Officers

Director Yank made a motion, seconded by Director Kane to elect Director Peters as President.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

President Peters presided over the meeting at 11:04 a.m.

Director Kane made a motion, seconded by Director Hohlt to elect Director Yank as Board Vice President.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

Director Kane made a motion, seconded by Director Hohlt to elect Director Byers as Board Secretary.

Roll Call Vote

Harold Byers	Present	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 1 Absent None Abstain 1 Present Motion Carried

Director Byers made a motion, seconded by Director Yank to elect Director Kane as Board Treasurer.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Present	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 1 Absent None Abstain 1 Present Motion Carried

VI. Approval of Minutes

Director Yank made a motion, seconded by Director Kane to approve the minutes from the June 20, 2016 regular meeting as presented.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

VII. Consent Agenda

Director Yank made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 6-30.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

VIII. Finance

a) Director Kane made a motion, seconded by Director Hohlt to approve the payments and claims for June 2016 MEPRD minus checks #7121 and #7133 as presented on pages 31-37.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

Director Yank made a motion, seconded by Director Byers to approve checks #7121 and #7133 payable to MCT as presented.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstained	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 1 Absent 1 Abstained Motion Carried

b) Director Hohlt made a motion, seconded by Director Kane to approve the payments and claims for June 2016 MMMP as presented on pages 38-39.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

IX. Executive Director’s Staff Report

Executive Director Mike Buehlhorn reported on:

The District received the June check which was about \$4,161.00 under the previous year in the same month. The District is still on a path to be at or slightly above a 2% increase for the year overall.

The staff has invoiced St. Clair County Transit District for the third installment for the Scott Troy Trail.

Lighting repairs that have been long overdue at MMMP were made mostly on the Overlook. The lighting on the handrails was a single source item and the company that made the lighting, IO Industries, maintains a lock on the replacement lighting. We are meeting with various lighting companies to determine a new and less expensive format for the handrails. Sometime this week the fourth light will be installed at the geyser. The only repairs left to be made are the base lighting at the geyser.

There currently is \$99,331.00 left in the FY16 due to a grant request received from the City of Belleville before the end of the June filing period. In addition, there is a balance of \$14,895.00 in the Sponsorship fund, also with a filing for a sponsorship grant from the Edwardsville Rotary.

In the latest stopgap funding measure by the State of Illinois, all IDNR grants that were suspended in March of 2015 have been included, according to EMS Midwest, LLC. On the good

side, our grant for \$174,954.69 is in that group, so as soon as they clear come final hurdles we should receive our funds. Any OSLAD grants that were issued in FY 2015 were eliminated in a funds sweep that was to be paid back, however the legislation that was passed voided those paybacks, so FY15 OSLAD money was lost.

Met with Madison County regarding the OSLAD program and the Venice grant, which has been reinstated. The project will proceed but may need an extension. I informed them that it would be a Board decision and I would need a letter requesting the extension.

Our workmen's compensation is currently due and we have secured a lower premium through our broker. The new amount will be \$200.00 less than the previous fee.

We experienced a water leak in the irrigation system on Saturday, July 2. Staff received many phone calls regarding the leak and the City of Collinsville shut off the entire facility. After meeting with the water company, all services were restored to the rest rooms and the drinking fountains. The irrigation was isolated and repaired on Tuesday, July 5 by Focal Pointe.

Worked with Bill Baudendistel and Dan Sommers on the ITEP grant resolution to make certain all required aspects were met. Mr. Sommers had no issues. Bill Baudendistel made some brief comments regarding the project.

Planner Bryan Werner gave a brief update on MEPRD's new online Park Directory, as well as gave a brief description of items in new business section of agenda.

X. Old Business

No old business to discuss

XI. New Business

Director Kane made a motion, seconded by Director Yank to approve by omnibus vote Section IX, Items A-E.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

- a) **Resolution 16-18: Grant request from the City of Belleville for \$2,144.00 for their project titled: "Bicentennial Park Disc Golf Course".**
- b) **Reimbursement request from the Edwardsville Township Community Park for \$8,866.50 for their completed project titled: "Rest Room Renovations".**
- c) **Reimbursement request from the City of O'Fallon for \$48,750.00 for their completed project titled: "Hesse Park Sports Field Lighting".**
- d) **Sponsorship request from the Edwardsville Rotary Club for \$1,000.00 for event "Edwardsville Rotary Criterium", to be held on Saturday, August 20, 2016.**
- e) **Sponsorship request from the Village of Godfrey for \$2,311.00 for event "Great Godfrey Triathlon", to be held on Sunday, August 28, 2016 event**

- f) **Reimbursement request from Madison County Transit District for \$132,500.00 for their completed project titled: “Nickel Plate Trail – Phase 4”.**

Director Yank made a motion, seconded by Director Byers to approve the reimbursement request from Madison County Transit District for \$132,500.00 for their completed project titled: “Nickel Plate Trail – Phase 4”.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

- g) **Resolution 16-19: Public Agency Agreement for Federal participation in funding for the construction of the Scott Troy Trail.**

Director Hohlt made a motion, seconded by Director Yank to approve Resolution 16-19 as presented.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Abstain	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

- h) **Report of Engineers/Attorney - No report was given**

XII. Adjournment

At 12:21 p.m. President Peters asked to adjourn the meeting. A motion was made by Director Kane seconded by Director Byers to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on August 9, 2016 at 11:00 a.m.