

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday May 9, 2017

I. Call to Order President Gene Peters called the meeting to order at 11:00 a.m.

II. Attendance / Establishment of Quorum

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Barbara Hohlt, St. Clair County

Michael Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant

Absent were: Earl McDowell, St. Clair County
Gregory Yank, St. Clair County
John Papa, Attorney

III. Public Discussion and/or comment none was heard.

IV. Approval of Minutes

Director Kane made a motion, seconded by Director Hohlt to approve the minutes from the April 11, 2017 regular meeting as presented.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

V. Consent Agenda

Director Hohlt made a motion, seconded by Director Kane to approve the consent agenda items a thru e as presented on pages 5-29.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

VI. Finance

a) Director Kane made a motion, seconded by Director Byers to approve the payments and claims for April 2017 MEPRD as presented on pages 30-35.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

b) Director Hohlt made a motion, seconded by Director Kane to approve the payments and claims for April 2017 MMMP as presented on pages 36-37.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

VII. Executive Director’s Staff Report

Executive Director Mike Buehlhorn made his report and discussed the following subjects:

The State sales tax receipts for January were up \$4,500 over the previous year.

MEPRD staff is in the process of applying for a \$500 grant from IPARKS for safety equipment.

The Scott-Troy trail clearing is continuing, less some recent rain interference. We are receiving weekly reports from the engineer Ted Nemsy of Juneau Associates.

MEPRD has received the agreement for the extension of the Riverfront Trail East to McKinley Bridge from SCCTD. After approval by John Papa, Chairperson Lysakowski has signed it and the engineering agreement that was passed by the Board in January 2017, Resolution 17-01. A copy was passed out last month and no comments were heard, so it is in the packet as resolution 17-10 under New Business. SCCTD is also currently looking for grants to assist in funding the project.

The amendment to the donation agreement with Gateway Center is also under New Business. We should receive the requested \$500,000 for operations and maintenance by the end of the week.

The request for an additional \$800,000 was also approved for the electrical installation, if we decide to take that path. We are currently reviewing other options. We have received the Ameren Illinois numbers and are working with them to determine if moving forward is in the best interest of the District. We have met with Cummins Mid-South regarding the feasibility of rebuilding the diesel generators.

The flagpole has been repaired and we are awaiting the results of the insurance claim. The cost for rebuild was slightly over \$6,000.

The overlook handrail lighting has been installed at a cost of about \$14,568. We currently have four light tubes in stock, since they are extremely hard to acquire.

The FY 2018 budget will be reviewed at the next Board meeting.

Bryan Werner made the presentations for all items under New Business.

VIII. Old Business No old business to discuss

IX. New Business

Director Byers made a motion, seconded by Director Hohlt to approve by omnibus vote Section IX, Items A thru F.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

- a) **Reimbursement Request: Nature Preserve Foundation - \$43.11 for completed project “Restoration of Natives”**
- b) **Reimbursement Request: St. Clair Township - \$9,327.50 completed project- “Centennial Park- Parking Lot Expansion”.**
- c) **Reimbursement Request: City of Edwardsville - \$300,000.00 completed project - “Spray & Play Park”.**
- d) **Sponsorship Request: Highland Lion’s Club - \$1,000.00 for event titled: “Highland Biathlon” which will be held on Monday May 29, 2017.**
- e) **Resolution 17-08 Re: Donation Amendment with the Gateway Center of Metropolitan St. Louis, Inc.**
- f) **Resolution 17-09 Re: FY17 Safe Parks & Trail Grant Program Request from the Village of Swansea - \$2,198.50 for “Bike Trail Security Cameras”.**

Director Kane made a motion, seconded by Director Byers to approve by Section IX, Item G.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

- g) **Resolution 17-10 Re: Intergovernmental Agreement with SCCTD – Metro-East Riverfront Trail construction.**
- h) **Report of Attorney** no report was given

X. Executive Session to discuss Personnel Issues pursuant to 5 ILCS 120/2 (c) (1).

At 12:13 p.m. Director Kane made a motion, seconded by Director Hohlt to leave regular session and go into Executive Session to discuss Personnel Issues pursuant to 5 ILCS 120/2 (c) (1).

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
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Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

At 12:44 p.m. Director Byers made a motion seconded by Director Kane to return to open session.

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Absent

4 Ayes No Nays 2 Absent None Abstain Motion Carried

XI. Adjournment

At 12:45 p.m. President Peters asked to adjourn the meeting. A motion was made by Director Byers seconded by Director Peters to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on June 13, 2017 at 11:00 a.m.