

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, December 11, 2018**

**I. Call to Order** President Yank called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present were:                 Jerry Kane, Madison County  
                                      Meg Miller, Madison County  
                                      Gary Niebur, Madison County  
                                      Barbara Hohlt, St. Clair County  
                                      Gregory Yank, St. Clair County

                                      Bryan Werner, Executive Director  
                                      Jen Cochran, Grant Coordinator  
                                      Rene' St. Peters, Administrative Assistant

Absent were:                 Frank Bergman, St. Clair County  
                                      John Papa, Attorney

Guests were:                 Scott Weber, Scheffel Boyle  
                                      Patrick Stowe, Scheffel Boyle

**III. Public Discussion and/or comment** none was heard.

**IV. Approval of Minutes**

**Director Hohlt made a motion, seconded by Director Kane to approve November 13, 2018 regular meeting as presented.**

Roll Call Vote

Jerry Kane	Aye	Meg Miller	Aye	Gary Niebur	Aye
Frank Bergman	Absent	Barbara Hohlt	Aye	Gregory Yank	Aye

5 Ayes   0 Nays   1 Absent   0 Abstain   Motion Carried

**V. Consent Agenda**

**Director Niebur made a motion, seconded by Director Hohlt to approve the consent agenda items A - E as presented on pages 3-25.**

Roll Call Vote

Jerry Kane	Aye	Meg Miller	Aye	Gary Niebur	Aye
Frank Bergman	Absent	Barbara Hohlt	Aye	Gregory Yank	Aye

5 Ayes   0 Nays   1 Absent   0 Abstain   Motion Carried

**VI. Finance**

**a) Director Niebur a motion, seconded by Director Kane to approve the payments and claims for November 2018 MEPRD minus check #7815 payable to MCT for \$53,610.74 as presented on pages 26-30.**

Roll Call Vote

Jerry Kane Aye Meg Miller Aye Gary Niebur Aye  
Frank Bergman Absent Barbara Hohlt Aye Gregory Yank Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**a) Director Hohlt a motion, seconded by Director Miller to approve check #7815 payable to MCT for \$53,610.74 as presented.**

Roll Call Vote

Jerry Kane Abstain Meg Miller Aye Gary Niebur Aye  
Frank Bergman Absent Barbara Hohlt Aye Gregory Yank Aye

4 Ayes 0 Nays 1 Absent 1 Abstain Motion Carried

**b) Director Hohlt made a motion, seconded by Director Kane to approve the payments and claims for November 2018 MMMP as presented on page 31.**

Roll Call Vote

Jerry Kane Aye Meg Miller Aye Gary Niebur Aye  
Frank Bergman Absent Barbara Hohlt Aye Gregory Yank Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**c) Presentation and approval of the FY18 Audit by Scheffel Boyle. Director Kane made a motion, seconded by Director Miller to approve FY18 audit as presented.**

Roll Call Vote

Jerry Kane Aye Meg Miller Aye Gary Niebur Aye  
Frank Bergman Absent Barbara Hohlt Aye Gregory Yank Aye

5 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Bryan Werner presented the report.

**VIII. Old Business**

**a) MEPRD Long Range Development Plan Update and Submittal Process**

An update on the task to-date was distributed and further discussions on the general concept were held. Since the November meeting, staff has incorporated board input into the draft submittal process documentation and have begun compiling existing public plans by others and inputting that info into the MEPRD's GIS database. Staff will continue searching for and inputting existing plans.

**IX. New Business**

**a) Overview of Current Park and Trail Projects**

A handout was distributed that listed the current park and trail projects along with their corresponding project scopes and anticipated completion dates.

**b) Report from District Attorney**

No report was given.

**X. Adjournment**

**At 12:04 p.m. President Yank asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**The next MEPRD meeting will be held on January 8, 2019 at 11:00 a.m.**