

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, May 12, 2020**  
Held Virtually

**I. Call to Order** President Hohlt called the virtual meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of a Meeting Quorum via a Zoom Audio/Video Meeting**

Present were:           Mark Achenbach, Madison County  
                              Jerry Kane, Madison County  
                              Frank Bergman, St. Clair County  
                              Paul Evans, St. Clair County  
                              Barbara Hohlt, St. Clair County  
  
                              Bryan Werner, Executive Director  
                              Cole Preston, Grant Coordinator  
                              Rene' St. Peters, Administrative Assistant  
                              John Papa, Attorney

President Hohlt asked that a moment of silence be taken in remembrance of Gary Niebur. A moment of silence was observed by all attendees.

**III. Public Discussion and/or Comment** – No public discussion or comments were heard.

**IV. Approval of Minutes**

**Director Evans made a motion, seconded by Director Kane to approve the minutes from the March 10, 2020 regular meeting as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**V. Consent Agenda**

**Director Achenbach made a motion, seconded by Director Bergman to approve the consent agenda item A through E as presented on pages 4-46.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**VI. Finance**

**a) Director Kane made a motion, seconded by Director Evans to approve the MEPRD payments and claims for March/April 2020 as presented on pages 47-55, with the**

**exception of checks #8208 for \$23,387.97, #8211 for \$62,426.45 and #8217 for \$9,409.39 payable to Madison County Transit.**

Mark Achenbach Aye                      Jerry Kane                      Aye  
Frank Bergman Aye                      Paul Evans                      Aye                      Barbara Hohlt Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**Director Bergman made a motion, seconded by Director Achenbach to approve the checks #8208 for \$23,387.97, #8211 for \$62,426.45 and #8217 for \$9,409.39 payable to Madison County Transit as presented.**

Mark Achenbach Aye                      Jerry Kane                      Abstain  
Frank Bergman Aye                      Paul Evans                      Aye                      Barbara Hohlt Aye

4 Ayes 0 Nays 0 Absent 1 Abstain Motion Carried

**b) Director Bergman made a motion, seconded by Director Achenbach to approve the MMMP payments and claims for March/April 2020 as presented on pages 56-57.**

Roll Call Vote

Mark Achenbach Aye                      Jerry Kane                      Aye  
Frank Bergman Aye                      Paul Evans                      Aye                      Barbara Hohlt Aye

5 Ayes 0 Nays 0 Absent 0 Abstain Motion Carried

**VII. Executive Director's Report**

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

**VIII. Old Business – No old business was discussed.**

**IX. New Business**

**a) Review and Discussion of the FY21 Budgets for MEPRD and MMMP**

Executive Director Werner provided an overview of the FY21 Budgets for MEPRD and MMMP. A brief discussion was had after the overview where the park interest income was discussed. Executive Director Werner agreed the park interest income would likely decrease over time and said the budget would be revised accordingly.

**b) Review and Discussion of MEPRD's FY21 Park and Trail Grant Program**

Executive Director Werner provided an overview of the FY21 Park and Trail Grant Program. Discussion was had about the possibility of MEPRD analyzing park grant funding to date per capita and utilizing this data to establish criteria for the program. Executive Director Werner agreed the staff will do so and said the program would be forwarded to the Board when complete. It was agreed by all that a special meeting could take place if needed.

**c) Review and Discussion of MEPRD's FY21 Community Planning Grant Program**

Executive Director Werner provided an overview of the MEPRD FY21 Community Planning Grant Program.

**d) Review and Discussion of MEPRD's FY21 Event Sponsorship Grant Program**

Executive Director Werner provided an overview of the MEPRD FY21 Event Sponsorship Grant Program.

**President Hohlt excused herself from the meeting at 12:15 p.m. and Vice President Kane presided over the meeting.**

**e) Resolution No. 20-06: FY20 Community Planning Grant request from the Roxana Community Park District in the amount of \$9,800.00 for their project titled: Roxana Community Park District Comprehensive Plan.**

**f) FY20 Event Sponsorship Application from the City of Highland in the amount of \$514.00 for their event titled: Summer Solstice Fun Run that will be held on Saturday, June 20<sup>th</sup>, 2020.**

**g) FY19 Grant Reimbursement Request from East St. Louis Park District in the amount of \$43,210.00 for their project titled: Jones Park Outdoor Fitness Court.**

**Director Bergman made a motion, seconded by Director Evans to approve by ominous motion items IX E through G as presented.**

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye		
Frank Bergman	Aye	Paul Evans	Aye	Barbara Hohlt	Absent

4 Ayes 0 Nays 1 Absent 0 Abstain Motion Carried

**h) Report of Attorney** No report was given

**X. Adjournment**

**At 12:32 p.m.. Vice President Kane asked to adjourn the meeting. All voted aye on a voice vote and the virtual meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**