

METRO EAST PARK AND RECREATION DISTRICT

320 Regency Centre, Collinsville, Illinois

Minutes of July 10, 2006 Meeting 7:00 p.m.

I. Call to Order- President Pamela Hogan called the meeting to order at 7:06 p.m.

II Attendance - Roll call was taken.

Present were: Pam Hogan, St. Clair County
Earl McDowell, St. Clair County
Paul Evans, St. Clair County
Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County via telephone

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant
Ed Szewczyk, Attorney
Bill Baudendistel, Juneau Associates

Guests were: No guests

III. Election of Officers

President Hogan appointed Director Evans as President Pro-Tem of the meeting to conduct the election of officers.

President Pro-Tem Evans asked for nominations for the office of President and Director Kane made a nomination of Director Byers as President, this was seconded by Director Peters. President Pro-tem Evans asked for any other nominations for President none were heard. Nominations were closed.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

President Pro-Tem Evans asked for nominations for the office of Vice President and Director Hogan made a nomination of Director McDowell as Vice President, and this was seconded by Director Kane. President Pro-Tem Evans asked for any other nomination for Vice President, none were heard. A motion by Director Byers, seconded by Director Peters to close the nominations and the nominations were closed.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

President Pro-Tem Evans asked for nomination for the office of Secretary. Director Peters made a nomination of Director Evans for Secretary; this was seconded by Director Byers. President Pro-Tem Evans asked for any other nominations for Secretary, none were heard. A motion by Director Byers, seconded by Director Peters to close the nominations and the nominations were closed.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

President Pro-Tem Evans asked for nominations for the office of Treasurer. Director McDowell made a nomination of Director Peters for Treasurer; this was seconded by Director Kane. President Pro-Tem Evans asked for any other nominations for Treasurer, none were heard. A motion by Director Byers, seconded by Director McDowell to close the nominations and the nominations were closed.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

Director Kane made a motion, seconded by Director Evans to congratulate Director Hogan on a wonderful job as President. She did a wonderful job as representing the MEPRD.

Voice Vote All Ayes No Nays Motion Carried

IV. Approval of Minutes

Director Evans made a motion, seconded by Director Peters to approve the minutes from the June 12, 2006 regular meeting.

Voice Vote All Ayes No Nays Motion Carried

V. Consent Agenda

Director Peters made a motion, seconded by Director Kane to approve the consent agenda as presented.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

VI. Finance

a) Director Kane made a motion, seconded by Director Peters to approve the payments and claims for June 2006 MEPRD.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

b) Director Peters made a motion, seconded by Director Evans to approve the payments and claims for June 2006 MMMP.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

c) Director Peters made a motion seconded by Director Evans to approve the Executive Directors recommendation to close the Prime Investor Account at the Bank of Edwardsville and transfer the balance of \$311,723.29 plus the interested, and to transfer \$50,000 from the Illinois Funds account to the checking account for business purposes.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

VII. Executive Director's Report

Nothing more added by the Executive Director than what was reported in the agenda packet.

VIII. Old Business

a) Employee Handbook Discussion

Mike Buehlhorn passed out the latest version of the handbook for the Board Members to take home, look over and make changes.

IX. New Business

a) Request for Reimbursement – Sugar Loaf Township

Director Peters made a motion, seconded by Director Evans to approve the Planner's recommendation to reimburse Sugar Loaf Township a total of \$22,206.80 for completion of their project titled: Sugar Loaf Township Walking Trail as part of the 2004 Regional Project Grant Program.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

b) New Facility – change order

Director Peters made a motion, seconded by Director McDowell to approve the change order of \$5,524.00.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

c) Financial Review Estimate for Bidders

Director McDowell made a motion, seconded by Director Peters to approve the contract with Ganim, Meder and Associates for review of the bidder's financial documents for the Malcolm W. Martin Memorial Park Riverview Overlook at a cost not to exceed \$500 per general contractor.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

d) Bid opening for Overlook Platform

Director Evans made a motion, seconded by Director Peters that a special meeting be scheduled for Monday July 31st at 6:00 p.m. at the offices of the district for the purposes of opening the financial bids of those firms that have been pre-approved.

Voice Vote All Ayes No Nays Motion Carried

e) Report of District Engineer on Projects

Bill Baudendistel reported that he has been dealing with Ameren on the relocation of the overhead utilities at MMM Park. They will be removing the light poles along Front Street by going underground and will be moving the ones on Trendley to the South side of the street.

Director Evans made a motion, seconded by Director Peters that the Executive Director be authorized to commence discussions with all relative parties, including but not limited to our Engineer, other staff, Ameren, and Gateway Foundation in order to reach an agreement as to the relocation of power lines to accommodate our future plans for the Park.

Voice Vote All Ayes No Nays Motion Carried

IX. Public Discussion and/or Comment

No public discussion or comment

X. Executive Session to discuss the acquisition of Property under 5ILCS 120/2 (c) (5)

At 8:15 p.m. Director Kane made a motion, seconded by Director McDowell to leave regular session and go into executive session to discuss the acquisition of Property under 5ILCS 120/2 (c) (5)

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

Back into regular session at 8:36 p.m.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye
Harold Byers	Aye	Paul Evans	Aye

All Ayes No Nays Motion Carried

XI. Adjournment:

At 8:47 p.m. Director McDowell made a motion, seconded by Director Peters to adjourn the meeting. All voted and the meeting was adjourned.

Upcoming Meeting Dates:

Next MEPRD meeting will be held on Monday August 14, 2006 at 7:00 p.m., at the MEPRD district office 320 Regency Centre, Collinsville, Illinois.

Parks and Trails Committee Meeting at 6:00 p.m. on August 14, 2006 also at the District office.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**