

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Minutes of December 12, 2006      Meeting 7:00 p.m.**

**I.      Call to Order**    President Harold Byers called the meeting to order at 7:00 p.m.

**II      Attendance**    Roll call was taken.

Present were:                      Harold Byers, Madison County  
    Jerry Kane, Madison County  
    Gene Peters, Madison County  
    Paul Evans, St. Clair County  
    Pamela Hogan, St. Clair County  
  
    Mike Buehlhorn, Executive Director  
    Bryan Werner, Planner  
    Brian Kulick, Juneau Associates  
    Ed Szewczyk, Attorney in at 7:06 p.m.

Absent were:                      Earl McDowell, St. Clair County  
    Rene' St. Peters, Administrative Assistant

**III.    Approval of Minutes**

**Director Peters made a motion, seconded by Director Kane to approve the minutes from the November 13, 2006 regular meeting.**

Voice Vote      5 Ayes    No Nays    1 Absent    Motion Carried

**IV.    Consent Agenda**

**Director Kane made a motion, seconded by Director Peters to approve the consent agenda, 4 items a, b, c and d.**

Roll Call Vote                      5 Ayes    No Nays    1 Absent    Motion Carried

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Aye	Paul Evans	Aye

**V.      Finance**

**a) Director Evans made a motion, seconded by Director Kane to approve the payments and claims as presented on pages 29-39 for November 2006 MEPRD.**

Roll Call Vote                      5 Ayes    No Nays    1 Absent    Motion Carried

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Aye	Paul Evans	Aye

**b) Director Evans made a motion, seconded by Director Hogan to approve the payments and claims as presented on pages 40 and 41 for November 2006 MMMP.**

Roll Call Vote            5 Ayes   No Nays   1 Absent   Motion Carried

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Aye	Paul Evans	Aye

**c) Director Peters made a motion, seconded by Director Evans to approve the Executive Director's recommendation to transfer \$775,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account for District business purposes.**

Roll Call Vote            5 Ayes   No Nays   1 Absent   Motion Carried

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Aye	Paul Evans	Aye

## **VI. Executive Director's Report**

Executive Director Buehlhorn stated that much progress had been made on the new facility since his report and that he and the staff welcomed the Board to the new home of MEPRD. President Byers asked if the Executive Director or Planner Bryan Werner had any other comments, and none were heard.

## **VII. Old Business**

Executive Director Buehlhorn discussed conversations with the Mayor of Collinsville and Permit Administrator regarding the difference in the fees for permits at 104 United Drive. President Byers asked that the Executive Director draft a letter to the Mayor to express our displeasure regarding the fees and issues regarding internet availability. Executive Director Buehlhorn recommended that the Board consider reimbursing Calhoun Construction the \$5,600 difference in fees as requested in writing at the previous meeting.

**Director Kane made a motion, seconded by Director Peters to reimburse Calhoun Construction the \$5,600 in additional fees.**

Roll Call Vote            5 Ayes   No Nays   1 Absent   Motion Carried

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Aye	Paul Evans	Aye

## **VIII. New Business**

### **a) Contract Extension with Allison, Knapp & Siekmann**

**Director Kane made a motion, seconded by Director Peters to approve the extension of the contract with Allison, Knapp & Siekmann for the year ending June 30, 2007 only.**

Roll Call Vote            5 Ayes   No Nays   1 Absent   Motion Carried

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent

Harold Byers                      Aye                                      Paul Evans                                      Aye

**b) Edwardsville Township Request for Reimbursement**

**Director Peters made a motion, seconded by Director Evans to accept the recommendation of Planner Bryan Werner to reimburse the Edwardsville Township a total of \$100,000.00 for completion of their project: Township Park Connector as part of the 2004 Regional Grant Program.**

Roll Call Vote                      4 Ayes   No Nays   1 Absent   1 Abstained   Motion Carried

Jerry Kane	Abstained	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Aye	Paul Evans	Aye

**c) Madison County Transit Request for Reimbursement**

**Director Peters made a motion, seconded by Director Evans to accept the recommendation of Planner Bryan Werner to reimburse Madison County Transit a total of \$100,000.00 for completion of their project: Schoolhouse Trail Connector as part of Resolution 04-05.**

Roll Call Vote                      4 Ayes   No Nays   1 Absent   1 Abstained   Motion Carried

Jerry Kane	Abstained	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Aye	Paul Evans	Aye

**d) Village of Hartford Request for Reimbursement**

**Director Peters made a motion, seconded by Director Evans to accept the recommendation of Planner Bryan Werner to reimburse the Village of Hartford a total of \$99,570.00 for completion of their project: Hartford Trailhead and Bikeway as part of the 2004 Special Grant Cycle.**

Roll Call Vote                      5 Ayes   0 Nays   1 Absent   Motion Carried

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Aye	Paul Evans	Aye

**e) Professional Security Contract Extension**

**Director Kane made a motion, seconded by Director Evans to authorize the Executive Director to execute a one month extension under current terms and conditions in effect with Professional Security, and that additional contract language be added by the accountant to the new contract and be reviewed by MEPRD legal council before being brought to the board next meeting for review and approval.**

Roll Call Vote                      5 Ayes   0 Nays   1 Absent   Motion Carried

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Aye	Paul Evans	Aye

**f) Report of District Engineer**

Brian Kulick representing Juneau Associates gave a report on the punch list for the new office facility and the progress being made to date. A meeting between the architect, engineer, staff and contractor will take place the week of December 18, 2006 to discuss punch list items.

Kulick also reported that the pilings at the Mississippi River Overlook were completed and the iron work would begin shortly.

In addition, it was reported that approval for preliminary engineering was approved for the Scott-Troy Trail.

**IX. Public Discussion and/or Comment**

Executive Director Buehlhorn made note that Eagle Days at the Old Chain of Rocks Bridge is approaching and the Illinois schools would be present on January 10, 2007.

He also mentioned the District would be invited to the demolition via explosion of the Illinois approach of the McKinley Bridge in the immediate future.

**X. Adjournment:**

**At 8:08 p.m. Director Kane made a motion, seconded by Director Evans to adjourn the meeting. All voted and the meeting was adjourned.**

**Upcoming Meeting Dates:**

**Next MEPRD meeting will be held on Tuesday, January 9th at 7:00 p.m.**

**Respectfully Submitted,  
Rene' St. Peters, Administrative Assistant**