

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Minutes of February 12, 2007 Meeting 7:00 p.m.

I. Call to Order President Pro Tem Gene Peters called the meeting to order at 7:00 p.m.

II Attendance Roll call was taken.

Present were:

Gene Peters, Madison County
Paul Evans, St. Clair County
Jerry Kane, Madison County
Pamela Hogan, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Anna Heavner, Intern
Bill Baudendistel, Juneau Associates
Ed Szewczyk, Attorney

Absent were:

Harold Byers, Madison County
Earl McDowell, St. Clair County
Rene' St. Peters, Administrative Assistant

III. Approval of Minutes

Director Kane made a motion, seconded by Director Evans to approve the minutes from the January 9, 2007 regular meeting.

Voice Vote 4 Ayes No Nays 2 Absent Motion Carried

IV. Consent Agenda

Director Evans made a motion, seconded by Director Kane to approve the consent agenda as outlined on pages 4-26.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

V. Finance

a) Director Kane made a motion, seconded by Director Evans to approve the payments and claims as presented for January 2007 MEPRD.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

b) Director Hogan made a motion, seconded by Director Evans to approve the payments and claims as presented for January 2007 MMMP.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

c) Director Evans made a motion, seconded by Director Kane to approve the Executive Director's recommendation to transfer \$300,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account for District business purposes.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

Director Evans made a motion, seconded by Director Kane to approve the Executive Director's recommendation to transfer \$50,000.00 from the Illinois Fund Prime Account to the Bank of Edwardsville Malcolm Martin Memorial Park checking account for District business purposes.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

VI. Executive Director's Report

The Executive Director presented his report with no changes.

VII. Old Business

No old business was discussed.

VIII. New Business

a) Village of Marine Request for Grant Reimbursement

Director Evans made a motion, seconded by Director Hogan to approve Bryan Werner's recommendation to reimburse the Village of Marine a total of \$100,000.00 for completion of their project titled: Lake and Park Project as part of the Regional Project Grant Program.

Director Kane prefaced the vote by stating his vote was for the park improvements only and nothing related to regional trails or other grants.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

a2) Village of Cahokia Request for Grant Reimbursement

Director Kane made a motion, seconded by Director Hogan to approve Bryan Werner's recommendation to reimburse the Village of Cahokia's a total of \$51,545 for completion of their project titled: Park Lighting Improvements.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

b) Anna Heavner Contract

Director Kane made a motion, seconded by Director Hogan to authorize the Executive Director to initiate a contract for the second semester of the Anna Heavner contract with SIU Edwardsville in the amount of \$3,983 and ratify the Executive Directors initial contract for the first semester at \$3,000.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

Director Kane then asked Ms. Heavner to give a brief synopsis of her background.

c) Request from Governmental Consulting Solutions, Inc. for contract extension

Director Kane made a motion, seconded by Director Hogan to approve the contract with Governmental Consulting Solutions for a two year period at \$36,000 per year.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

d) Resolution 07-02: 2006 IDNR Bikeway Grants

Director Evans made a motion, seconded by Director Hogan to adopt Resolution 07-02 to approve the three successful applicants to the 2006 IDNR Bikeways grants as announced last fall.

Roll Call Vote

Jerry Kane	Abstain	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

3 Ayes No Nays 1 Abstained 2 Absent Motion Carried

e) Resolution 07-03: Electronic Media Participation

Director Kane made a motion, seconded by Director Evans to adopt Resolution 07-03 authorizing the District to continue Electronic participation at meetings, as identified in the new State law effective 1/1/07.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

f) Resolution 07-04: Sale of Equipment Resolution

Director Kane made a motion, seconded by Director Evans to adopt Resolution 07-03 authorizing the sale of equipment no longer useful for or in the best interests of the District.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

g) Resolution 07-05: Participation in IDNR Application

Director Evans made a motion, seconded by Director Hogan to adopt Resolution 07-05 authorizing the District participation in the 2007 IDNR Bikeway application program.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

h) Change Orders/MMMP Overlook

Executive Director Buehlhorn gave a report on the requested Change Order in the amount of \$7,262 for the Mississippi River Overlook regarding specialty concrete forming issues. The request was made by HOK after discussions with L. Wolf Company and Keeley and Sons.

Director Kane made a motion, seconded by Director Evans to approve the Change Order for \$7,262 and issue the Executive Director authorization for future change orders on this project only not to exceed \$10,000 per change order.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

District Engineer Baudendistel then reviewed the underground utility relocation and site improvements that would be presented in an RFP from L. Wolf Company to keep the Overlook project moving forward. There was some discussion on how the work associated with both OSLAD grants would begin after these items have been completed.

Director Evans made a motion, seconded by Director Kane to proceed with an RFP from L. Wolf Company to determine the costs associated with adding additional embankments to the site to coincide with the proposed Master Plan and the underground electric as outlined by Ameren for utility relocation, based on MEPRD's Engineer's estimates and as defined by the project scope.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

i) Request to participation with Trailnet

At this time Executive Director Buehlhorn asked if agenda items 8-I and 8-K could be combined on the agenda for a similar presentation. No objections were heard.

Executive Director Buehlhorn noted that in the past we have had several very successful trail events hosted by Trailnet and asked that the Board consider funding these at \$2,500 each.

A motion was made by Director Kane and seconded by Director Hogan to authorize the Executive Director to sponsor the Birthday Bash and Rivers Century Rides at a cost not to exceed \$2,500 each.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Abstained

4 Ayes No Nays 1 Abstained 2 Absent Motion Carried

Executive Director Buehlhorn then asked the Board to consider a sponsorship not to exceed \$2,500 for the Tour De Belleville Ride in early summer.

Director Hogan made a motion, seconded by Director Evans to authorize the Executive Director to help sponsor the Tour de Belleville Ride at a cost not to exceed \$2,500.

Roll Call Vote

Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent
Harold Byers	Absent	Paul Evans	Aye

4 Ayes No Nays 2 Absent Motion Carried

Before the next item on the agenda was discussed, Director Kane left the meeting at 9:02 p.m.

j) Intergovernmental Agreement with MCT

It was noted that no decisions could be made at this time due to the departure of Director Kane. Executive Director Buehlhorn then asked Attorney Szewczyk for any comments regarding the proposed MEPRD/MCT Intergovernmental Agreement regarding the Scott Troy Trail. The attorney stated that this agreement was a good starting point but there were some issues that would need to be clarified before any voting could take place. There was discussion as to what capital expenditures would be reimbursed and the costs for future maintenance. It was agreed that the Executive Director and Attorney should enter into negotiations to try to bring this to completion.

l) Report of District Engineer

No report was given as items were covered in previous discussions.

IX. Public Discussion and/or Comment

No public discussion or comment

X. Adjournment:

At 9:22 p.m. Director Hogan made a motion, seconded by Director Evans to adjourn the meeting. The meeting was adjourned.

**Respectfully Submitted,
Michael Buehlhorn, Executive Director**

Next MEPRD meeting will be held on Monday, March 12, 2007 at 7:00 p.m.