

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday November 13, 2007

I. Call to Order President Earl McDowell called the meeting to order at 7:00 p.m.

II Attendance Roll call

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Gene Peters, Madison County
Paul Evans, St. Clair County
Pamela Hogan, St. Clair County
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Anna Heavner, Intern
Bill Baudendistel, Juneau Associates
Paul Homann, TWM, Inc.
Ed Szewczyk, Attorney

Absent were: Rene' St. Peters, Administrative Assistant

III. Approval of Minutes

a) Director Peters made a motion, seconded by Director Evans to approve the minutes from the October 8, 2007 regular meeting.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

IV. Consent Agenda

Director Hogan made a motion, seconded by Director Evans to approve the consent agenda as presented.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

V. Finance

a) Director Peters made a motion, seconded by Director Hogan to approve the payments and claims as presented for October 2007 MEPRD finance section.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye

Gene Peters Aye Earl McDowell Aye

b) Director Hogan made a motion, seconded by Director Evans to approve the payments and claims as presented for October 2007 MMMP.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers Aye Paul Evans Aye
Jerry Kane Aye Pam Hogan Aye
Gene Peters Aye Earl McDowell Aye

c) Director Peters made a motion, seconded by Director Evans to approve the Executive Director's recommendation to transfer \$150,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account for District business purposes.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers Aye Paul Evans Aye
Jerry Kane Aye Pam Hogan Aye
Gene Peters Aye Earl McDowell Aye

Director Kane made a motion, seconded by Director Byers to approve the Executive Director's recommendation to transfer \$25,000.00 from the Illinois Funds checking account to the Bank of Edwardsville money market checking account.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers Aye Paul Evans Aye
Jerry Kane Aye Pam Hogan Aye
Gene Peters Aye Earl McDowell Aye

VI. Executive Director's Report

Report accepted as presented.

VII. Old Business

a) Update: Gateway Geysler Liner

Executive Director Buehlhorn explained after several months of monitoring the water levels, it has been determined that the liner will not need to be replaced at this time.

b) Update: Calhoun Construction Final Payment

Executive Director Buehlhorn informed the board that he feels confident that final payment can be made to Calhoun.

c) Update: Investment Policy

Executive Director Buehlhorn along with Scott Lively of Ganim, Meder, Childers & Hoering; have formulated an investment policy that will be addressed in resolution form at the December meeting. In relations to the Money Market accounts, request for proposals will be sent to area banks to compare rates.

VIII. New Business

a) Resolution 07-14: Halverson Construction Ramp Down

b) Resolution 07-15: Engineering Services for Ramp Down

Director Kane made an omnibus motion, seconded by Director Evans to approve Resolution 07-14; to modify the amount for Halverson to \$242,777.96 and Resolution 07-15 to modify the payment for engineering to \$34,000.00 as presented on pages 54 and page 60 of board packets.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

c) Resolution 07-16: Design Services OSLAD II

Director Kane made a motion, seconded by Director Peters to approve Resolution 07-16 as a correction to the number from Resolution 07-14.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

d) Resolution 07-17: MMMP Lighting Services Contract

Director Peters made a motion, seconded by Director Kane to approve Resolution 07-17 as presented.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

e) Report of District Engineers on Projects

Bill Baudendistel mentioned the McKinley Bridge connector trail has been approved and things are moving forward. On the Ameren Connector trail, drawings have been submitted to Ameren but no information has come back on the easements. The process is slow.

Bill goes on to say that OSLAD I – does not include the parking lot but it does include the sidewalks, terrace seating areas, viewing platform (adjacent to the fountain) and Harvey Wolf is putting together those numbers.

Also the Overlooks next pour is scheduled for the Wednesday before Thanksgiving which will be the top ramp. Then earth work will need to be done to get the lower portion done.

f) Finance Committee

President McDowell appointed Director Peters, Director Hogan, Director Byers and Director Evans to be on the finance committee.

IX. Public Discussion and/or Comment

Executive Director Buehlhorn presented an invitation to the Board to attend the McKinley Bridge Dedication, Saturday November 17, 9:30 a.m.

X. Executive Session to discuss the acquisition of Property pursuant to 5 ILCS 120 (c) (5) and Personnel Issues pursuant to 5 ILCS 20 120/2 (c) (1).

At 8:44 p.m. Director Byers made a motion, seconded by Director Peters to enter into executive session to discuss Personnel Issues pursuant to 5 ILCS 20 120/2 (c) (1).

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

At 9:08 p.m. Director Kane made a motion, seconded by Director Evans to go back into regular session.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

Director Kane made a motion, seconded by Director Byers to authorize the position of Field Grant Coordinator or other such similar title that may be relevant and further authorize the Executive Director to develop a job description and an ad for the newspapers in circulation for the district for the position to be ran for three to five days.

Director Evans requested that the Executive Director return to the Board with a recommendation for a job description regarding scope of duties, eligibility, salary and a proposal on how to advertise and interview for this person.

Roll Call Vote All Ayes 0 Nays 0 Absent Motion Carried

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

XI. Adjournment

At 9:11 p.m. President McDowell asked to adjourn the meeting. A motion was made by Director Kane, second by Director Byers to adjourn. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on Monday December 10, 2007 at 7:00 p.m.