

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday September 9, 2008

I. Call to Order President Pro-Tem Pamela Hogan called the meeting to order at 7:00 p.m.

II Attendance Roll call

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Paul Evans, St. Clair County
Pamela Hogan, St. Clair County
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant

Bill Baudendistel, Juneau Associates
Paul Homann, TWM, Inc.
Ed Szewczyk, Attorney

Absent were: Gene Peters, Madison County

III. Approval of Minutes

a) Director Evans made a motion, seconded by Director Byers to approve the minutes from the August 12, 2008 regular meeting as presented with the changes to page one.

Voice call vote

All Ayes No Nays 1 Absent Motion Carried

IV. Consent Agenda

Director Kane made a motion, seconded by Director McDowell to approve the consent agenda items A thru D as presented.

Voice call vote

All Ayes No Nays 1 Absent Motion Carried

V. Finance

a) Director Evans made a motion, seconded by Director Byers to approve the payments and claims for August 2008 MEPRD as set forth on pages 27-32.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

b) Director Evans made a motion, seconded by Director Kane to approve the payments and claims for August 2008 MMMP as set forth on pages 33-35.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

c) CDARS Program and recommendations

Executive Director Buehlhorn discussed that he met with Director Jerry Kane to explore options to gain more interest on our money. The CDARS program (Certificate of Deposit Accounts Registry) is the newest option banks are offering. This program allows you to invest up to \$50,000,000,00 in one bank, with one rate and one statement, and the money is FDIC insured. Director Evans asked how long the investments would be and Executive Director Buehlhorn said one year investments. Director Byers made the point that this is great way to invest the Districts money.

Director Byers made a motion, seconded by Director Kane to approve the Executive Director's recommendation to transfer \$3,000,000.00 from the Illinois Prime Interest account to the Bank of Edwardsville money market checking account for District investment purposes.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	ye

5 Ayes No Nays 1 Absent Motion Carried

Director Byers made a motion, seconded by Director McDowell to approve the transfer of \$350,000.00 from the Illinois Money Market account to the Bank of Edwardsville money market checking account for District operational purposes.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

Director Byers made a motion, seconded by Director Evans to approve the transfer of \$50,000.00 from the Illinois Funds prime interest account to the Bank of Edwardsville money market checking account for MMMP operational purposes.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

Director Byers made a motion, seconded by Director Kane to authorize the Executive Director and the treasurer to invest the money at the highest rate they achieve in the CDARS program in the three area banks: Bank of Edwardsville, Clover Leaf Bank and the Bank of Belleville.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

VI. Executive Director’s Staff Report

Executive Director Buehlhorn added that staff met with Ameren regarding the ramp down from McKinley Bridge. Director Kane asked about the easement and Director Buehlhorn explained that we are close and all that is required now are the access rules for the property. Ameren would liketo issue a 10 year and then 2 five year easement contracts. Executive Director Buehlhorn stated that the District has requested a 20 year easement. Director Kane asked if this was a license easement from Ameren to MEPRD and Engineer Bill Baudendistel explained that he believed it was more of a license agreement. Director Kane stated that a license agreement is temporary for twenty years.

VII. Old Business

No old business to discuss

VIII. New Business

a) Resolution 08-15 Re: Geyser Lighting Project

Executive Director Buehlhorn explained that the bid was for LED Structure lighting, fountain lighting primary controller and to replace the pump house exterior lighting and flood lighting. Director Evans made an observation regarding the three bids and the big difference in pricing. Executive Director Buehlhorn explained that Guarantee Electric is already on the site so that could partially explain the difference. The three bids were from: Guarantee Electric for \$148,615, Wissehr Electric \$189,580 and Pyramid Electric Contractors \$252,600. Executive Director Buehlhorn cited one issue may be the center of the bowl where the conduit is currently located. The conduit may need to be replaced and he has allowed for that in the resolution.

Director Kane made a motion, seconded by Director Byers to approve Resolution 08-15 to authorize the expenditure of funds in reference to the Malcolm Martin Memorial Park Center Geyser LED lighting installation to Guarantee Electric Company of Granite City,

II.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

b) Resolution 08-16 Re: Section 125 Cafeteria Plan

Executive Director Buehlhorn summed up the Cafeteria plan by stating the each employee could defer \$100.00 per month for a yearly total of \$1,200.00 for medical expenses and \$5,000 for dependent care expenses. He also stated that this plan could be not retroactive and would run on a calendar year basis. Director Kane stated that the federal law allows the cut off be March 15 of the following calendar year and the resolution was changed to reflect this.

Director Kane made a motion, seconded by Director Evans to approve Resolution 08-16 to participate in the section 125 cafeteria plan as outlined in the employee handbook for the Metro East Park and Recreation District as modified with extension date change.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

c) Grant Project Extensions

Planner Bryan Werner presented a FYI item regarding the grants that have expired in regards to the MEPRD’s grant cycles. All recipients were notified by mail to submit extension requests which will obtain more information of the status of grant requests and project completions.

d) Report from District Engineers

Engineer Bill Baudendistel stated that he has not received any information from the Corps of Engineers regarding the Cost Share program for the Eagles Point Trail work. The survey has been completed for the three tracts along the canal levee.

McKinley ramp down – Top soil is ready to be seeded and the rest of the change orders are being addressed by Halverson. The work down at the park is steadily progressing. Parking lot is ready for paving.

Engineer Paul Homann stated that once the contract is executed the geyser lighting will begin.

IX. Public Discussion and/or Comment

Director Kane updated a few trails - Phase I Troy to O’Fallon is now paved. Worden to Staunton segment is punch listed and is paved and there is a small section of limestone but will be fixed later.

X. Adjournment

At 8:05 p.m President Pro-Tem Hogan adjourned the meeting.

**Respectfully Submitted,
Rene’ St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on October 14, 2008 at 7:00 p.m.