

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, December 8, 2009**

**I. Call to Order** President Paul Evans called the meeting to order at 7:00 p.m.

Pledge of Allegiance

**II Attendance** Roll call

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Paul Evans, St. Clair County  
Pamela Hogan, St. Clair County

Mike Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
Heather James, Intern

Paul Homann, TWM, Inc.  
Bill Baudendistel, Juneau Associates  
John Papa, Attorney

Absent were: Earl McDowell, St. Clair County

Guests were: Scott Lively, Larson Allen  
Larry Rose, Allison, Knapp & Siekmann

**III. Approval of Minutes**

**a) Director Peters made a motion, seconded by Director Hogan to approve the minutes from the November 10, 2009 regular meeting.**

Voice Vote All Ayes Motion Carried

**IV. Consent Agenda**

**Director Hogan made a motion, seconded by Director Peters to approve the consent agenda items a thru d as presented on pages 4-25.**

Voice Vote All Ayes Motion Carried

**V. Finance**

**a) Director Hogan made a motion, seconded by Director Kane to approve the payments and claims for November 2009 MEPRD on pages 26-31.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent

5 Ayes No Nays 1 Absent Motion Carried

**b) Director Peters made a motion, seconded by Director Hogan to approve the payments and claims for November 2009 MMMP as presented on pages 32-33.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent

5 Ayes No Nays 1 Absent Motion Carried

**c) Director Peters made a motion, seconded by Director Byers to approve the Executive Director's recommendation to transfer \$1,041,527.41 from the Illinois Fund Account into the Bank of Edwardsville money market checking account for District business purposes.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent

5 Ayes No Nays 1 Absent Motion Carried

**d) Director Kane made a motion, seconded by Director Hogan to accept the FY 2009 Audit report as presented by Larry Rose, Allison Knapp & Siekmann, LTD.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent

5 Ayes No Nays 1 Absent Motion Carried

**VI. Executive Director's Staff Report**

Report accepted as presented.

**VII. Old Business**

**a) Long Range Plan Update**

The newest version of the Long Range Plan update for the RFP was handed out to those in attendance and Planner Bryan Werner explained that Board members should look over the drafts and add comments or suggestions and return them to him. He will take all suggestions or comments and hand out a new revision at the January meeting.

**VIII. New Business**

**a) Resolution 09-22 Re: Juneau Fee Schedule request**

**Director Hogan made a motion, seconded by Director Kane to accept the Executive Director's recommendation to adopt Resolution 09-22 in the lump sum adjusted contract**

**amount of \$10,709.39 for additional services provided in connection with the engineering and surveying services for Eagle Points Trail Phase I.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent

5 Ayes No Nays 1 Absent Motion Carried

Director Kane excused himself from the meeting at 7:36 p.m.

**b) Reimbursement Request : MCT – Hamel to Worden**

**Director Peters made a motion, seconded by Director Hogan to approve Planner Bryan Werner’s recommendation to reimburse Madison County Transit District a total of \$300,000.00 for completion of their project titled: Quercus Grove Trail – Hamel to Worden.**

At 7:40 p.m. Director Kane returned to the meeting.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Abstain	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Absent

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

**c) Reimbursement Request: SAFB/SCC/Heritage Park**

**Director Byers made a motion, seconded by Director Peters to approve Planner Bryan Werner’s recommendation to reimburse Scott Field Heritage Air Park a total of \$50,000.00 for completion of their project titled: Scott Field Heritage Air Park – Phase I.**

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Abstain
Gene Peters	Aye	Earl McDowell	Absent

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

**d) FOIA Review presented by Attorney John Papa**

Attorney John Papa discussed the new changes that will take place on January 1, 2010.

**Director Byers made a motion, seconded by Director Kane to appoint Administrative Assistant Rene’ St. Peters as the Freedom of Information Officer.**

Voice Vote All Ayes Motion Carried

**e) Report from District Engineers**

Engineer Bill Baudendistel discussed that the Eagle Points Trail has progressed nicely; The Ameren Connector S. Confluence Extension Trail is still being reviewed by the Corp of Engineers.

Engineer Paul Homann stated that the pavilion is coming along great; the partition walls are going up and due to the weather the foundation is delayed. He is still waiting on the costs for the Corridor Study, and if they are received in time; he will present them at the January 2010 meeting.

**IX. Public Discussion and/or Comment**

Director Byers wanted to thank the Madison County Transit District for the donation of the van to the Metro East Park and Recreation District.

**X. Executive Session**

No executive session was held

**XI. Adjournment**

**At 8:17 p.m. President Evans asked to adjourn the meeting. A motion was made by Director Peters, seconded by Director Byers to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene' St. Peters  
Administrative Assistant**

**Next MEPRD meeting will be held on January 12, 2010 at 7:00 p.m.**