

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday July 13, 2010

I. Call to Order President Paul Evans called the meeting to order at 11:06 a.m.

II Attendance Roll call

Present were: Harold Byers, Madison County
Jerry Kane, Madison County
Paul Evans, St. Clair County
Pamela Hogan, St. Clair County
Earl McDowell, St. Clair County

Mike Buehlhorn, Executive Director
Bryan Werner, Planner
Rene' St. Peters, Administrative Assistant

Bill Baudendistel, Juneau Associates
Paul Homann, TWM, Inc.

Absent were: Gene Peters, Madison County
John Papa, Attorney

III. Election of Officers

Director Kane made a motion, seconded by Director McDowell to elect Director Byers as President.

Roll Call Vote

Harold Byers	Abstain	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

At 11:09 a.m. President Byers took over the meeting.

Director Kane made a motion, seconded by Director Evans to elect Director Hogan as Vice President.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Abstain
Gene Peters	Absent	Earl McDowell	Aye

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

Director Kane made a motion, seconded by Director Evans to elect Director McDowell as Treasurer.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Abstain

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

Director Kane made a motion, seconded by Director Evans to elect Director Peters as Secretary.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

IV. Approval of Minutes

a) Director Evans made a motion, seconded by Director Kane to approve the minutes from the June 15, 2010 regular meeting as presented.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

V. Consent Agenda

Director Evans made a motion, seconded by Director Hogan to approve the consent agenda items a thru d as presented on pages 4-29.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

VI. Finance

a) Director Evans made a motion, seconded by Director McDowell to approve the payments and claims for June 2010 MEPRD on pages 30-36, with one addition for check #9637 to reflect company membership.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

b) Director Kane made a motion, seconded by Director Evans to approve the payments and claims for June 2010 MMMP as presented on pages 37-40.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

c) No transfer to be made.

VII. Executive Director’s Staff Report

Report accepted as given.

VIII. Old Business

No old business to discuss

IX. New Business

a) Resolution 10-08 Re: MCT Grant Application

Director Evans made a motion, seconded by Director Hogan to approve Resolution 10-08 authorizing the participation, through our federal grant matching program to Madison County Transit for the Nickel Plate Trailhead and Bicycle Trail Crossing in Edwardsville for an amount not to exceed \$300,000.00 or 50% of the required local match (whichever is less).

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Abstain	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

b) Resolution 10-09 Re: The City of O’Fallon Grant Application

Director Kane made a motion, seconded by Director Evans to approve Resolution 10-09 authorizing the participation through, federal grant matching program, to the City of O’Fallon for the O’Fallon Family Sports Park Trail – Phase III for an amount not to exceed \$100,000.00 or 50% of the required local match (whichever is less).

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Abstain
Gene Peters	Absent	Earl McDowell	Aye

4 Ayes No Nays 1 Absent 1 Abstain Motion Carried

c) Change order for 20th Street to McKinley

Discussed by Engineer Bill Baudendistel under section IX-E

d) Engagement letter, Allison Knapp, Siekmann /2010 Audit

Director Kane made a motion, seconded by Director Evans to approve the engagement letter with Allison Knapp and Siekmann for the FY 2010 audit with an amount not to exceed \$4,800.00.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1 Absent Motion Carried

e) Report of Engineers

Engineer Paul Homann is working on the OSLAD Phase III getting all the documentation into Jan Nation at IDNR.

Engineer Bill Baudendistel discussed that an access road is being constructed near the Gabaret Slough by IDNR. The project is holding up progress on Eagle Points Trail Phase I.

On the MEPRD portion of the Confluence Trail, additional cost of \$6,500 for resurfacing a portion of the Ameren access road was approved by the Executive Director.

There have also been conversations regarding a different entry point into the Rivers Edge. MCT held a meeting with Rivers Edge and the Corp of Engineers and explored the E Street Ramp. This ramp will take the project a half mile further to the north and then into the Rivers Edge from the levee.

X. Public Discussion and/or Comment

No public discussion and/or comment

XI. Executive Session

At 12:16 p.m. Director McDowell made a motion, seconded by Director Hogan to go into executive session to discuss personnel issues pursuant to 5 ILCS 120/2 (c)(1), acquisition of property pursuant to 5 ILCS 120/2 (c) (5) and leasing under 5 ILCS 120/2 (c) (6).

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1Absent Motion Carried

Bryan Werner exited the executive session at 12:37 p.m.

At 1:18 p.m. President Byers called the meeting back into regular session.

XII. Employee Compensation

Director Evans made a motion, seconded by Director Kane to leave current salaries intact, and give a performance award of \$1,000 to Mike Buehlhorn , Bryan Werner and Rene' St. Peters to be paid out in equal disbursements over the balance of the year.

Roll Call Vote

Harold Byers	Aye	Paul Evans	Aye
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Absent	Earl McDowell	Aye

5 Ayes No Nays 1Absent Motion Carried

Director Kane asked the executive director to explore alternative measures of health insurance available, as well as life insurance and long term disability options.

XIII. Adjournment

At 1:28 p.m. President Byers asked to adjourn the meeting. A motion was made by Director Evans, seconded by Director Hogan to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on August 10, 2010 at 11:00 a.m.