

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday September 13, 2011**

**I. Call to Order** President Pamela Hogan called the meeting to order at 11:07 a.m.

**II Attendance** Roll call

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Pamela Hogan, St. Clair County  
Earl McDowell, St. Clair County in the meeting at 11:10 a.m.

Mike Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant  
Jacob Volkmar, Grant Coordinator

Bill Baudendistel, Juneau Associates  
Paul Homann, TWM, Inc.  
John Papa, Attorney in the meeting at 11:11 a.m.

Guest were: Traci O'Bryan, Arcturis

**III. Resignation Letter from Paul Evans**

**Director Kane made a motion, seconded by Director Byers to accept Paul Evans resignation letter.**

Voice Vote All Ayes Motion Carried

**IV. Election of Secretary**

**Director Kane made a motion, seconded by Director Peters to elect Earl McDowell as Secretary.**

Voice Vote All Ayes Motion Carried

**V. Approval of Minutes**

**a) Director Kane made a motion, seconded by Director Peters to approve the minutes from the August 9, 2011 regular meeting as amended.**

Voice Vote All Ayes Motion Carried

**VI. Consent Agenda**

**a) Director Peters made a motion, seconded by Director Kane to approve the consent agenda items a thru d as presented on pages 7-34.**

Voice Vote All Ayes Motion Carried

**VII. Finance**

**a) Director Peters made a motion, seconded by Director Byers to approve the payments and claims for August 2011 MEPRD as presented on pages 35-40.**

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays No Absent No Abstain Motion Carried

**b) Director McDowell made a motion, seconded by Director Peters to approve the payments and claims for August 2011 MMMP as presented on pages 41-43.**

Roll Call Vote

Harold Byers	Aye		
Jerry Kane	Aye	Pam Hogan	Aye
Gene Peters	Aye	Earl McDowell	Aye

5 Ayes No Nays No Absent No Abstain Motion Carried

**c) No transfer to be made.**

**VIII. Executive Director's Staff Report**

Report accepted as given.

**IX. Old Business**

**a) Future Grant Funding Program**

Planner Bryan Werner handed out a first draft of the funding program and gave a brief overview.

**X. New Business**

**a) Resolution 11-11: Re. Signatories change**

**Director Kane made a motion, seconded by Director Peters to approve the resolution as presented.**

Roll Call Vote

Harold Byers	Aye	Jerry Kane	Aye
Pam Hogan	Aye	Gene Peters	Aye
Earl McDowell	Aye		

5 Ayes No Nays No Absent No Abstain Motion Carried

**b) Resolution 11-12: Re. Sale of unused equipment**

**Director Kane made a motion, seconded by Director Peters to approve the resolution as presented.**

Roll Call Vote

Harold Byers	Aye	Jerry Kane	Aye
Pam Hogan	Aye	Gene Peters	Aye
Earl McDowell	Aye		

5 Ayes No Nays No Absent No Abstain Motion Carried

**c) Request for reimbursement: City of Granite City**

**Director Peters made a motion, seconded by Director McDowell to approve the Grant Coordinators recommendation to approve the request for reimbursement to City of Granite City a total of \$89,464.34 for their project titled the Six Mile Prairie Trail Phase II.**

Roll Call Vote

Harold Byers	Aye	Jerry Kane	Abstain
Pam Hogan	Aye	Gene Peters	Aye
Earl McDowell	Aye		

4 Ayes No Nays No Absent 1 Abstain Motion Carried

**d) Request from Trailnet for the 2012 Eagle Days and item f) request from Optimist Club of Belleville.**

**Director Peters made a motion, seconded by Director Byers to table the above two topics.**

Roll Call Vote

Harold Byers	Aye	Jerry Kane	Aye
Pam Hogan	Aye	Gene Peters	Aye
Earl McDowell	Aye		

5 Ayes No Nays No Absent No Abstain Motion Carried

**e) Request from Prairie Trail Group**

**Director Byers made a motion, seconded by Director Kane to approve the request for sponsorship to the Ridge Prairie Trailhead Initiative for their Second Annual Fall Festival Bicycle ride to be held on October 1, 2011**

Roll Call Vote

Harold Byers	Aye	Jerry Kane	Aye
Pam Hogan	Aye	Gene Peters	Aye
Earl McDowell	Aye		

5 Ayes No Nays No Absent No Abstain Motion Carried

**g) Report from engineers/LRP team**

Nothing new added to the meeting by either Bill Baudendistel or Paul Homann. Traci O'Bryan explained that they are still working on small details for the final Long Range Plan.

**X. Public Discussion and/or Comment**

No public discussion and/or comment

**XI. Adjournment**

**At 12:36 p.m. President Hogan asked to adjourn the meeting. A motion was made by Director Peters seconded by Director McDowell to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,**

**Rene' St. Peters, Administrative Assistant**

**Next MEPRD meeting will be held on October 11, 2011 at 11:00 a.m.**