

**METRO EAST PARK AND RECREATION DISTRICT**  
104 United Drive, Collinsville, Illinois  
**Tuesday, May 12, 2015**

**I. Call to Order** President Byers called the meeting to order at 11:00 a.m.

**II. Roll Call / Establishment of Quorum**

Present were: Harold Byers, Madison County  
Jerry Kane, Madison County  
Gene Peters, Madison County  
Barbara Hohlt, St. Clair County  
Gregory Yank, St. Clair County

Michael Buehlhorn, Executive Director  
Bryan Werner, Planner  
Rene' St. Peters, Administrative Assistant

Absent were: Earl McDowell, St. Clair County  
John Papa, Attorney

**III. Public Discussion and/or comment** None was heard.

**IV. Approval of Minutes**

**Director Peters made a motion, seconded by Director Hohlt to approve the minutes from April 14, 2015 as presented.**

Voice Vote

All Ayes No Nays Motion Carried

**V. Consent Agenda**

**Director Peters made a motion, seconded by Director Yank to approve the consent agenda items a thru e as presented on pages 5-29.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

**VI. Finance**

**a) Director Hohlt made a motion, seconded by Director Kane to approve the payments and claims for MEPRD for April 2015 as presented on pages 30-35.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
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Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

**b) Director Peters made a motion, seconded by Director Kane to approve the payments and claims for April 2015 MMMP as presented on pages 36-37.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

## **VII. Executive Director's/Staff Report**

### Funding

The sales tax amount was received and the amount had a slight decrease of about \$2,600 over last year. The total amount to date is approximately 3.2% over last year.

### Grants

We are applying and budgeting for a \$30,000 grant from St. Clair County for energy efficient lighting at MMMP. In addition, we are working on a \$2.6 million grant for the bridge over TRRA at Bunge in the "proposed, yet unannounced" capital plan.

### MMMP

Keeley and Sons has replaced the concrete that has sunken in two key spots at the park, one in front of the overlook and one under the pavilion. The cost was about \$5,900.

The seating platforms on the overlook had the mortar removed and were re-caulked because of cracking and chipping. The project has been completed.

Mason Landscaping has completed work cleaning all the corn dust from the concrete at the park at a cost of \$1,500.

There were some repairs at MMMP with a water leak on check valve #2. Hydrodramatics has completed the repairs.

The new signs and camera on the overlook have been installed and people are using them. We are looking for alternatives to obtain a higher internet speed because of hit and miss bandwidth feeding the new camera.

Two more companies have applied for filming permits under the new rules and the checks are in hand and one wedding ceremony is scheduled. The Peacefest from last year indicated they would like to use the park, however, they do not fall under the parameters of the rules regarding events.

### Meetings

Bryan Werner and I met in Springfield for the IAPD and IML Legislative days. We met with several legislators and representatives of IDNR regarding the potential elimination of OSLAD and PARC grants and the status of our Troy/Scott grant for \$576,600 for acquisition.

FY16 Budget Draft

The FY16 draft budgets for MEPRD and MMMP were included in the packet. The only changes are in MMMP, the \$30,000 was left in for the revenue and expenditure section for the LED installation. They have since been removed and placed in a small capital budget at the bottom of the sheet. The capital budget will be presented next month prior to the meeting once we have the final comments from the Board. No major expenditures are expected.

Planner Bryan Werner again outlined the suggested changes to the Sponsorship and Matching Park and Trail Grant Programs. Some suggestions were offered in the previous month and have been inserted as requested. It was also suggested that the staff issue checks after the event in the FY 2016 applications, in order for staff to review the overall application to make sure all requirements of the grant have been completed.

**VIII. Old Business**

No old business to discuss

**IX. New Business**

**Director Peters made a motion, seconded by Director Hohlt to approve by omnibus vote Section IX, Items A & B.**

Roll Call Vote

Harold Byers	Aye	Barbara Hohlt	Aye
Jerry Kane	Aye	Earl McDowell	Absent
Gene Peters	Aye	Gregory Yank	Aye

5 ayes No nays 1 absent None abstain Motion Carried

- a) **Event Sponsorship Request – CARD for \$425.00 for their event titled “Dash n’ Splash 5K Run” to be held on July 18, 2015.**
- b) **Event Sponsorship Request – Rotary Club of Edwardsville for \$2,500.00 for their event titled “Edwardsville Rotary Criterium” to be held on August 15, 2015.**

**X. Adjournment**

**At 11:46 a.m. President Byers asked to adjourn the meeting. A motion was made by Director Yank, seconded by Director Peters to adjourn meeting. All voted aye on a voice vote and the meeting was adjourned.**

**Respectfully Submitted,  
Rene’ St. Peters  
Administrative Assistant  
Next MEPRD meeting will be held on June 9, 2015 at 11:00 a.m.**