

METRO EAST PARK AND RECREATION DISTRICT
104 United Drive, Collinsville, Illinois
Tuesday, August 8, 2017

I. Call to Order President Greg Yank called the meeting to order at 11:00 a.m.

II. Attendance / Establishment of Quorum

Present were: Gary Niebur, Madison County
Gene Peters, Madison County
Frank Bergman, St. Clair County
Barbara Hohlt, St. Clair County
Gregory Yank, St. Clair County

Bryan Werner, Executive Director
Rene' St. Peters, Administrative Assistant
John Papa, Attorney

Absent were: Jerry Kane, Madison County

Guests were: Curtis Blood

III. Election of Vice President

Tabled until next month's meeting.

IV. Public Discussion and/or comment none was heard.

V. Approval of Minutes

Director Peters made a motion, seconded by Director Hohlt to approve the minutes from the July 11, 2017 regular meeting as presented.

Roll Call Vote

Jerry Kane	Absent	Barbara Hohlt	Aye
Gary Niebur	Aye	Frank Bergman	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

VI. Consent Agenda

Director Niebur made a motion, seconded by Director Hohlt to approve the consent agenda items a thru e as presented on pages 5-27.

Roll Call Vote

Jerry Kane	Absent	Barbara Hohlt	Aye
Gary Niebur	Aye	Frank Bergman	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

VII. Finance

a) Director Hohlt made a motion, seconded by Director Bergman to approve the payments and claims for July 2017 MEPRD as presented on pages 28-33.

Roll Call Vote

Jerry Kane	Absent	Barbara Hohlt	Aye
Gary Niebur	Aye	Frank Bergman	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

b) Director Hohlt made a motion, seconded by Director Peters to approve the payments and claims for July 2017 MMMP as presented on pages 34-35.

Roll Call Vote

Jerry Kane	Absent	Barbara Hohlt	Aye
Gary Niebur	Aye	Frank Bergman	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

VIII. Executive Director's Staff Report

Executive Director Bryan Werner presented the following:

- Grant Coordinator Position
 - Advertised for the Grant Coordinator Position for two weeks in the Edwardsville Intelligencer and Belleville News Democrat. Received 25 resumes. Interviewed three candidates. Recommending one of the three in executive session.
- MEPRD Grant Programs
 - We have received many inquiries about the new grant program. Additionally, the new funding scenario calculator seems to be working. Status reports will be sent out soon for the 37 projects currently on the books.
- Generator Rebuilds
 - Cummins finished rebuilding the first of the three Gateway Geysers generators. They are about half way through the second generator. Currently only a single pump is operational because Hydro Dramatics just informed us that a control valve is needed for the pump operated by the newly rebuilt generator. We have yet to receive a quote for that work.
 - Also, we just received our first of three invoices from Cummins for \$94K, which will be paid by MEPRD, after which we'll be reimbursed by Gateway Center of Metropolitan St. Louis.
- Front Street Project
 - IL American continues the installation of a new water main along Front Street, after which the road and trail construction can resume. North of River Park Drive is expected to be finished this fall, followed by the south portion being finished next spring. Detours exist, forcing traffic via Trendley Ave.

- Troy – O’Fallon Trail
 - Brewster finished most of the skidding and grinding operations. Storm sewers, earth excavation and embankment work will follow. Also, Brewster has removed the sidewalk and curbing under I-55/70, at Wilson Heights Rd.
- State and Federal Grant Funding
 - Still waiting to see if IDNR’s OSLAD, PARC, and Bikeway grants will be reintroduced.

IX. Old Business

a) Approval of Grant Coordinator

X. New Business

Director Peters made a motion, seconded by Director Bergman to approve by omnibus vote Section IX, Items A thru G.

Roll Call Vote

Jerry Kane	Absent	Barbara Hohlt	Aye
Gary Niebur	Aye	Frank Bergman	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

- a) Sponsorship Request: Village of Millstadt - \$1,462.50 for event titled: “Millstadt 30th Annual Parks Biathlon” which will be held on Sunday, September 17, 2017.**
- b) Sponsorship Request: Village of Godfrey - \$1,781.00 for event titled: “Great Godfrey Triathlon” which will be held on Sunday, August 27, 2017.**
- b2) Sponsorship Request: Epilepsy Foundation of Greater Southern IL for event titled: “Sharon’s Ride, Run, Walk” which will be held on Saturday, September 16, 2017.**
- c) Grant Reimbursement Request - East St. Louis Park District - \$5,421.70 – “Jones Park Walking Trail – Phase I.”**
- d) Resolution 17-22 Re: FY18 Grant – Roxana Community Park District - \$51,305.87 for project “Path and Parking Improvement.”**
- e) Resolution 17-19: Resolution to sell items no longer useful or in the best interest of MEPRD and to dispose of or recycle items known to be defective.**
- f) Resolution 17-20: Amending signatories for negotiable instruments.**
- g) Resolution 17-21: Resolution recognizing Harold Byers and Earl McDowell for their service and dedication to the Metro East Park and Recreation District.**

At 11:53 a.m. Director Hohlt made a motion, seconded by Director Peters to enter into executive session to discuss personnel issues pursuant to 5 ILCS 120/2(c)(1) and to review executive session minutes pursuant to 5 ILCS 120/2(c)(21).

Roll Call Vote

Jerry Kane	Absent	Barbara Hohlt	Aye
Gary Niebur	Aye	Frank Bergman	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

The meeting returned to regular session at 12:05 p.m. back into regular session.

Roll Call Vote

Jerry Kane	Absent	Barbara Hohlt	Aye
Gary Niebur	Aye	Frank Bergman	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

Director Hohlt made a motion, seconded by Director Niebur to ratify item 9A, authorizing the Executive Director to hire a Grant Coordinator utilizing the parameters previously approved by the Board of Directors.

Voice vote. All ayes, no nays, motion carried.

h) Release of Executive Session Minutes

Director Peters made a motion, seconded by Director Hohlt to release the executive session minutes as presented.

Roll Call Vote

Jerry Kane	Absent	Barbara Hohlt	Aye
Gary Niebur	Aye	Frank Bergman	Aye
Gene Peters	Aye	Gregory Yank	Aye

5 Ayes No Nays 1 Absent None Abstain Motion Carried

i) Report of Attorney No report was given.

XI. Adjournment

At 12:09 p.m. President Yank asked to adjourn the meeting. A motion was made by Director Peters seconded by Director Niebur to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters
Administrative Assistant**

Next MEPRD meeting will be held on September 12, 2017 at 11:00 a.m.