

METRO EAST PARK AND RECREATION DISTRICT

104 United Drive, Collinsville, Illinois

Tuesday, April 9, 2024

I. Call to Order Vice President Wheaton called the meeting to order at 11:00 a.m.

II. Roll Call / Establishment of Quorum

Present Mark Achenbach, Madison County
Jerry Kane, Madison County
Linda Wheaton, Madison County
Jon Greenstreet, St. Clair County

Bryan Werner, Executive Director
Cole Preston, Grant Coordinator
Rene' St. Peters, Administrative Assistant
Edward J. Szewczyk, Attorney

Absent George Markezich, St. Clair County
Randy Randolph, St. Clair County

II. Public Discussion and/or Comment No public discussion or comments were heard.

IV. Approval of Minutes

Director Achenbach made a motion, seconded by Director Kane, to approve the minutes from the February 13, 2024, meeting as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried.

V. Consent Agenda

Director Achenbach made a motion, seconded by Director Kane, to approve the consent agenda items A-E as presented on pages 4-42.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

VI. Finance

a) Director Kane made a motion, seconded by Director Achenbach, to approve MEPRD's payments and claims for February and March 2024, as presented on pages 43-51.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

b) Director Kane made a motion, seconded by Director Achenbach to approve MMMP's payments and claims for February and March 2024, as presented on pages 52-53.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

VII. Executive Director's Report

Executive Director Werner provided an overview of the document titled: Completed Tasks and Strategic Planning Guide. The report covers past, current, and future tasks, goals, and objectives.

VIII. Old Business No old business was discussed.

IX. New Business

Grant Coordinator Cole Preston provided an overview of new business items A through D, and Executive Director Bryan Werner provided an overview of new business items E through G.

- a) Resolution 24-04: FY24 Park & Trail Grant Request from the City of Collinsville in the amount of \$100,000.00 for their park improvement project titled: "Glidden Park Inclusive Playground".
- b) Resolution 24-05: FY24 Community Planning Grant Request from Jarvis Township in the amount of \$31,800.00 for their project titled: "Jarvis Township Bicycle Master Plan".
- c) FY22 Park and Trail Grant Reimbursement Request from the City of Cahokia Heights in the amount of \$43,500.00 for their completed project titled: "Cahokia Park Splash Pad Facility Improvements".
- d) FY21 Park and Trail Grant Reimbursement Request from the St. Clair County Transit District in the amount of \$300,000.00 for their completed project titled: "Old Collinsville Road Trail, Phase 3".

Director Achenbach made a motion, seconded by Director Kane, to approve new business items A through D as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

- e) Resolution 24-06: Resolution to sell, recycle, or dispose of items no longer useful or in the best interest of MEPRD.

Director Kane made a motion, seconded by Director Achenbach, to approve Resolution 24-06 as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

f) Resolution 24-07: Modifying the approved vendor list for electronic payments.

Director Achenbach made a motion, seconded by Director Kane, to approve Resolution 24-07 as presented.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

g) Release of executive session minutes per 5 ILCS 120/2(c)(21).

Director Kane made a motion, seconded by Director Achenbach, not to release any executive session minutes per this semiannual review.

Roll Call Vote

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

h) MEPRD Employee Compensation for FY2025.

No discussion or action took place in open session related to this item.

X. Executive Session

Executive Session to discuss personnel matters pursuant to 5 ILCS 20/2(c)(1) and to review executive session minutes pursuant to 5 ILCS 120/2(c)(21).

At 12:00 p.m. Director Achenbach made a motion seconded by Director Kane to enter Executive Session to discuss personnel matters pursuant to 5 ILCS 20/2(c)(1).

Roll Call Vote to enter executive session.

Mark Achenbach	Aye	Jerry Kane	Aye	Linda Wheaton	Aye
Jon Greenstreet	Aye	George Markezich	Absent	Randy Randolph	Absent

4 Ayes 0 Nays 2 Absent 0 Abstain Motion Carried

Upon the conclusion of the executive session meeting, the regular meeting resumed at 12:07 p.m.

i) Report from Edward J. Szewczyk, MEPRD Counsel. No report.

XI. Adjournment

At 12:08 p.m. Vice President Wheaton asked to adjourn the meeting. All voted aye on a voice vote and the meeting was adjourned.

**Respectfully Submitted,
Rene' St. Peters, Administrative Assistant**